



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
AGENDA PACKET**

For the Meeting of Wednesday
August 6, 2014

7:00 P.M. Regular Meeting

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 6, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Chair.

C. AREA AGENCIES REPORTS / PRESENTATION

1. Sheriff's Office Report
2. CHP Report
3. East Contra Costa Fire Protection District Report
4. Supervisor Mary Piepho, District III Report

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report
2. County Planning Commission Report
3. Code Enforcement Report
4. Special Districts Report**

**These meetings are held Quarterly

E. PRESENTATIONS

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting dated July 16, 2014
2. Approval of DRAFT minutes of regular meeting dated July 16, 2014
3. Approve Register of District Invoices
4. Annual Conference of the California Special District Association (CSDA)
5. Discovery Bay Boulevard Roadway Banners – American Hero's
6. Purchase of 2015 Ford F-250 Work Truck

G. BUSINESS AND ACTION ITEMS

1. Agency Comment Request – Land Use Permit Application – LP14-2044 – Mariner's Church
2. Agency Comment Request – Development Plan Application – DP14-3030 – Marina Circle

- H. **INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**
- I. **PRESIDENT REPORT AND DIRECTORS' COMMENTS**
- J. **MANAGER'S REPORT – Discussion and Possible Action**
- K. **GENERAL MANAGER'S REPORT – Discussion and Possible Action**
 - 1. New State Mandated Water Conservation Measures
 - 2. Town of Discovery Bay Surplus Storage
- L. **DISTRICT LEGAL COUNSEL REPORT**
- M. **COMMITTEE UPDATES – Discussion and Possible Action**
- N. **CORRESPONDENCE – Discussion and Possible Action**
 - 1. R - State Route 4 Bypass Authority meeting minutes dated June 12, 2014
- O. **PUBLIC RECORD REQUESTS RECEIVED**
- P. **FUTURE AGENDA ITEMS**
- Q. **ADJOURNMENT**
 - 1. Adjourn to the next regular meeting dated August 20, 2014 starting at 7:00 p.m. on 1800 Willow Lake Rd – Located behind the Delta Community Presbyterian Church.

“This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least twenty-four hours prior to the time of the meeting.”

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item C



TOWN OF DISCOVERY BAY
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No Back Up
Documentation
For Agenda Item D



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No Back Up
Documentation
For Agenda Item E



TOWN OF DISCOVERY BAY

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President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY CSD

Wednesday July 16, 2014

1800 Willow Lake Road, Discovery Bay, California

SPECIAL MEETING 6:30 P.M.

Website address: www.todb.ca.gov

SPECIAL MEETING AT 6:30 P.M.

A. ROLL CALL

Call business meeting to order – 6:30 p.m. by President Simon
Roll Call – All present with the exception of Vice-President Steele

B. PUBLIC COMMENT

None

C. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding item D-1.

D. CLOSED SESSION:

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: One Case

E. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – The Board has reconvened from closed session and there is no reportable action.

F. ADJOURNMENT

The meeting adjourned at 6:49 p.m. to the Regular Meeting on July 16, 2014 at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 07-17-14

<http://www.todb.ca.gov/content/agenda-and-minutes/>



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday July 16, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon
Pledge of Allegiance – Led by Director Graves
Roll Call – All present with the exception of Vice-President Steele
Vice-President Steele arrived at 7:17 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting dated July 2, 2014
2. Approval of DRAFT minutes of regular meeting dated July 2, 2014
3. Approve Register of District Invoices

Motion by: Director Wiesen to approve the Consent Calendar.

Second by: Director Pease

Vote: Motion Carried – AYES: 4 – President Simon, Director Graves, Director Pease, Director Wiesen, NOES: 0, ABSENT: 1 – Vice-President Steele

F. PUBLIC HEARING to Consider the Following

1. Town of Discovery Bay Ravenswood Landscape Zone #9, Park, Lighting and Open Space Improvements District Assessments Report for the Fiscal Year 2014-2015; continue Collection of Assessments on County Tax Roll and adoption of Resolution No. 2014-16

President Simon – Opened the Public Hearing.

General Manager Howard – Provided the details of item F-1.

There were no Public Comment Speakers

Motion by: Director Graves to approve and adopt Resolution 2014-16 Confirming the Engineers Report and Ordering the Levy and Collection of Charges for the Annual Assessments for Ravenswood Improvement District Assessments within the Town of Discovery Bay Community Services District for the Fiscal Year 2014-2015; continue Collection of Assessments on County Tax Roll for Ravenswood Landscape, Park, Lighting and Open Space Improvements District.

Second by: Director Pease

Vote: Motion Carried – AYES: 4 – President Simon, Director Graves, Director Pease, Director Wiesen, NOES: 0, ABSENT: 1 – Vice-President Steele

President Simon – Stated that G-2 will be moved before G-1.

G. BUSINESS AND ACTION ITEMS

1. Review “DRAFT” FY 2014-15 Town of Discovery Bay Community Services District Capacity Fee Program

General Manager Howard – Provided the details of item G-1.

Bartle Wells Associates Allison Lechowicz, Financial Analyst – Provided additional details of item G-1. There was discussion between the General Manager, the District Engineer, the Board and the Bartle Wells Financial Analyst. There was one Public Comment Speaker.

Staff received comments and will set the Public Hearing date for August 20, 2014.

2. Announcement of Special District Vacancy on LAFCO, Call for Nominations and for Names of Voting Delegates – Election July 21, 2014

General Manager Howard – Provided the details of item G-2.

Igor Skaredoff – Contra Costa Resource Conservation District provided background details.

Legal Counsel – Provided details regarding the nomination.

Motion by: Director Graves to nominate Stephen L. Anderson, Moraga Orinda Fire District.

Second by: Failed - No second

Motion by: Director Pease to nominate Igor Skaredoff Contra Costa Resource Conservation District.

Second by: Director Wiesen

Vote: Motion Carried – AYES: 4 – President Simon, Director Pease, Director Wiesen, NOES: 1 – Director Graves, ABSENT: 1 – Vice-President Steele

3. Award of Contract to Du-ALL Safety, LLC in the amount of \$36,000.00 to provide safety support services and staff training for the period July 1, 2014 to June 30, 2015

General Manager Howard – Provided the details of item G-3. There was discussion between the General Manager and the Board.

Motion by: Director Pease to authorize contract in the amount of \$34,800.00 to Du-ALL Safety, LLC for safety related training and related support services; and authorize the General Manager to execute all contract documents.

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. VEOLIA REPORT

1. Veolia Report – Month of June 2014

Project Manager Berney Sadler – Provided the details of the June 2014 Monthly Operations Report. There was discussion between the Project Manager and the Board.

J. MANAGER’S REPORTS – Discussion and Possible Action

None

K. GENERAL MANAGER’S REPORT – Discussion and Possible Action

1. State Water Resources Control Board Proposed Emergency Water Conservation Regulations

General Manager Howard – Provided the details of item K-1. There was discussion between the General Manager, Legal Counsel, and the Board. There was one Public Comment Speaker.

L. DISTRICT LEGAL COUNSEL REPORT

None

M. COMMITTEE UPDATES – Discussion and Possible Action

None

N. CORRESPONDENCE – Discussion and Possible Action

1. R – Contra Costa County Aviation Advisory Committee meeting minutes dated April 10, 2014
2. R – East Contra Costa County Fire Protection District meeting minutes dated June 2, 2014
3. R – Contra Costa County Aviation Advisory Committee meeting minutes dated June 12, 2014
4. R – Byron Municipal Advisory Council meeting minutes dated June 19, 2014

O. PUBLIC RECORD REQUESTS RECEIVED

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 7:50 p.m. to the next Regular meeting dated August 6, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 07-22-14

<http://www.todb.ca.gov/content/agenda-and-minutes/>

DRAFT



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 06, 2014

Prepared By: Dina Breitstein, Finance Manager & Lesley Marable, Sr. Accounts Clerk
Submitted By: Rick Howard, General Manager *RH*

Agenda Title

Approve Register of District Invoices

Recommended Action

Staff recommends that the Board approve the listed invoices for payment

Executive Summary

District invoices are paid on a regular basis, and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

Fiscal Impact:

Amount Requested \$ 207,759.72

Sufficient Budgeted Funds Available?: Yes (If no, see attached fiscal analysis)

Prog/Fund # See listing of invoices. **Category:** Operating Expenses and Capital Improvements

Previous Relevant Board Actions for This Item

Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2014/2015
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 8 2014/2015
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 9 2014/2015

AGENDA ITEM: F-3

Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 06, 2014
Town of Discovery Bay CSD
For Fiscal Year's 7/14 - 6/15

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Administration				
U.S. Bank Corporate Payment System	4246044555703473/614	Special Zone Reimb (Z35,Z57,Z61)	06/25/14	\$34.21
			Administration	Sub-Total
				\$34.21
Water				
Alhambra	13710019 071114	Bottled Water	07/11/14	\$16.85
American Retrofit Systems	1014	Willow Lake PLC	07/16/14	\$150.00
American Retrofit Systems	1016	Trouble Shoot Well 2	07/28/14	\$100.00
Austin Nobriga	4460 DISCOVERY PT	Property Tax Reimbursement	08/01/14	\$1,001.04
Bill Pease	JULY 2014	Expense Report July 2014	07/29/14	\$230.00
Chris Steele	JULY 2014	Expense Report July 2014	07/29/14	\$184.00
Cintas	185475716	Uniforms	07/15/14	\$13.36
Contra Costa County Treasurer-Tax Collect	CF4876XC/070114	Property Tax 2014-2015	07/01/14	\$14.34
Cory Cardwell	1	Training & Education	07/21/14	\$120.00
Discovery Pest Control	124505	Pest Control	07/18/14	\$27.20
Estevan Rocha	2	Training and Education	07/21/14	\$120.00
Freedom Mailing Service, Inc	24931	Water Bills June 2014	07/10/14	\$1,072.67
J.W. Backhoe & Construction, Inc.	2148	Water Leak on Prestwick Dr	07/20/14	\$2,359.00
J.W. Backhoe & Construction, Inc.	2149	Crack Filler	07/20/14	\$749.45
J.W. Backhoe & Construction, Inc.	2150	Water Leak Discovery Bay Blvd	07/20/14	\$6,158.81
J.W. Backhoe & Construction, Inc.	2152	Paved Canal Rd and Beaver Ct	07/20/14	\$6,056.57
J.W. Backhoe & Construction, Inc.	2153	Repair Angle Meter Stop Firwood Ct	07/20/14	\$1,463.15
J.W. Backhoe & Construction, Inc.	2154	Water Leak On Balboa Way	07/20/14	\$2,025.30
J.W. Backhoe & Construction, Inc.	2155	Water Leak On Beaver Ln	07/22/14	\$5,629.05
J.W. Backhoe & Construction, Inc.	2156	Broken Angle Meter Stop Starfish Ct	07/22/14	\$1,005.35
J.W. Backhoe & Construction, Inc.	2157	Water Leak On Cabrillo Pt	07/22/14	\$2,169.08
Liebert Cassidy Whitmore	181051	ERC Membership 2014-2015	06/06/14	\$860.00
Luhdorff & Scalmanini	29877	Well Testing & Water Quality	06/29/14	\$1,855.40
Marianne Wiesen	JULY 2014	Expense Report July 2014	07/29/14	\$184.00
Mark Simon	JULY 2014	Expense Report July 2014	07/29/14	\$160.00
Medford & Sherri Snyder	948 LIDO CIRCLE	Property Tax Reimbursement	08/01/14	\$557.96
Neopost (Postage Account)	7900044908384658/714	Postage	07/07/14	\$52.35
Neumiller & Beardslee	263510	Serviced Through 06/30/14	07/11/14	\$2,056.08
Neumiller & Beardslee	263511	Newport Pointe	07/11/14	\$103.20
Office Depot	718706227001	Office Supplies	07/04/14	\$19.40
Office Depot	718706582001	Office Supplies	07/02/14	\$45.03
Office Depot	718706583001	Office Supplies	07/03/14	\$24.72
Office Depot	718706584001	Office Supplies	07/02/14	\$13.45
Office Depot	719695796001	Office Supplies	07/10/14	\$53.42
Office Depot	719696233001	Office Supplies	07/10/14	\$2.76
Pacific Gas & Electric	2943721807-5/071114	Electric & Gas Bill 06/11/14-07/10/14	07/11/14	\$21,042.59
Pacific Gas & Electric	73121157587/071414	Electric & Gas Bill 06/13/14-07/14/14	07/14/14	\$31,234.01
R & B Company	S1423126.001	Wrench	07/03/14	\$282.10
ReliaStar Life Insurance Company	#JR52 457(B) 07/31/1	457(b) 07/16/14-07/31/14	07/31/14	\$435.77
Richard Howard	1	Training & Education	07/23/14	\$60.00
SDRMA	15183	Ancillary Benefits Aug 2014	07/28/14	\$509.13
Some Gave All	JULY 2014	Expense Report July 2014	07/29/14	\$276.00
U.S. Bank Corporate Payment System	4246044555703473/614	Medical Insurance	06/25/14	\$667.82
U.S. Bank Corporate Payment System	4246044555703473/614	Travel & Meetings	06/25/14	\$96.43
U.S. Bank Corporate Payment System	4246044555703473/614	Training & Education	06/25/14	\$180.00
U.S. Bank Corporate Payment System	4246044555703473/614	TODB Sponsored Events	06/25/14	\$137.76
U.S. Bank Corporate Payment System	4246044555703473/614	Telephone General	06/25/14	\$253.36
U.S. Bank Corporate Payment System	4246044555703473/614	Telecom Networking	06/25/14	\$96.00
U.S. Bank Corporate Payment System	4246044555703473/614	Vehicle & Equipment Fuel	06/25/14	\$530.73
U.S. Bank Corporate Payment System	4246044555703473/614	Automotive Supplies & Repairs	06/25/14	\$164.90
U.S. Bank Corporate Payment System	4246044555703473/614	Info System Maintenance	06/25/14	\$85.50
U.S. Bank Corporate Payment System	4246044555703473/614	Building Repairs	06/25/14	\$95.18
U.S. Bank Corporate Payment System	4246044555703473/614	Computer Equipment & Supplies	06/25/14	\$23.08
U.S. Bank Corporate Payment System	4246044555703473/614	Computer Software	06/25/14	\$19.99
U.S. Bank Corporate Payment System	4246044555703473/614	Special Expense	06/25/14	\$122.55
Univar	SJ627748	Chemicals Delivered 07/04/14	07/04/14	\$201.35
Univar	SJ627750	Chemicals Delivered 07/04/14	07/04/14	\$165.11
Univar	SJ629121	Chemicals Delivered 07/10/14	07/10/14	\$261.76

Univar	SJ629122	Chemicals Delivered 07/10/14	07/10/14	\$342.30
Univar	SJ630330	Chemicals Delivered 07/16/14	07/16/14	\$322.16
Univar	SJ630331	Chemicals Delivered 07/16/14	07/16/14	\$225.51
Veolia Water North America	39838	Monthly R&M May 2014	07/23/14	\$5,907.09

Water Sub-Total \$100,391.17

Wastewater

A & L Western Agricultural Labs, Inc.	161999	Soil Package	07/16/14	\$36.00
Ag-Con Construction, Inc.	7505	Bio-Solids Chamber A&B Repair	07/21/14	\$1,364.26
Alhambra	13710019 071114	Bottled Water	07/11/14	\$25.27
American Retrofit Systems	1015	AC Unit at Newport Lift Station	07/18/14	\$200.00
American Retrofit Systems	1017	Wiring for GFI	07/28/14	\$100.00
American Retrofit Systems	1018	Generator Repair	07/28/14	\$100.00
Ashland	130872663	Praestol	07/14/14	\$7,428.28
Austin Nobriga	4460 DISCOVERY PT	Property Tax Reimbursement	08/01/14	\$2,113.76
Bill Pease	JULY 2014	Expense Report July 2014	07/29/14	\$382.44
Chris Steele	JULY 2014	Expense Report July 2014	07/29/14	\$234.67
Cintas	185475716	Uniforms	07/15/14	\$20.03
Comcast	8155400350232938/714	Internet Service WWTP#1	07/03/14	\$110.75
Comcast	8155400350232946/714	Internet Service WWTP#2	07/03/14	\$80.70
Conco West Inc.	683	UV Channel Baffle	06/30/14	\$3,150.00
Conco West Inc.	684	Work At UV Channel	06/30/14	\$2,556.52
Cory Cardwell	1	Training & Education	07/21/14	\$180.00
Cramer, Frank	JUNE 2014	Expense Report June 2014	07/01/14	\$91.53
Discovery Pest Control	124505	Pest Control	07/18/14	\$40.80
Estevan Rocha	2	Training and Education	07/21/14	\$180.00
Kleinfelder, Inc.	1019436	Groundwater Monitoring WWTP#2	07/17/14	\$1,634.00
Lesley Marable	JULY 2014	Expense Report July 2014	07/15/14	\$18.98
Liebert Cassidy Whitmore	181051	ERC Membership 2014-2015	06/06/14	\$1,290.00
Marianne Wiesen	JULY 2014	Expense Report July 2014	07/29/14	\$276.00
Mark Simon	JULY 2014	Expense Report July 2014	07/29/14	\$178.56
Medford & Sherri Snyder	948 LIDO CIRCLE	Property Tax Reimbursement	08/01/14	\$908.54
Neopost (Postage Account)	7900044908384658/714	Postage	07/07/14	\$78.53
Neumiller & Beardslee	263510	Serviced Through 06/30/14	07/11/14	\$3,084.13
Neumiller & Beardslee	263511	Newport Pointe	07/11/14	\$154.80
Neumiller & Beardslee	263512	Services RWQCB Through 06/30/14	07/11/14	\$3,223.00
Office Depot	718706227001	Office Supplies	07/04/14	\$29.09
Office Depot	718706582001	Office Supplies	07/02/14	\$67.55
Office Depot	718706583001	Office Supplies	07/03/14	\$37.07
Office Depot	718706584001	Office Supplies	07/02/14	\$20.17
Office Depot	719695796001	Office Supplies	07/10/14	\$80.12
Office Depot	719696232001	Office Supplies	07/10/14	\$4.16
On-Site Storage Solutions	15127	Cube Storage at WWTP #1	04/17/14	\$2,740.00
Pacific Gas & Electric	1181942262-4/071014	Electric & Gas Bill 06/10/14-07/09/14	07/10/14	\$6,570.78
ReliaStar Life Insurance Company	#JR52 457(B) 07/31/1	457(b) 07/16/14-07/31/14	07/31/14	\$653.65
Richard Howard	1	Training & Education	07/23/14	\$90.00
SDRMA	15183	Ancillary Benefits Aug 2014	07/28/14	\$763.68
Some Gave All	JULY 2014	Expense Report July 2014	07/29/14	\$449.98
Stantec Consulting Services Inc	809765	RWD	07/14/14	\$2,215.50
U.S. Bank Corporate Payment System	4246044555703473/614	Health Insurance	06/25/14	\$1,001.73
U.S. Bank Corporate Payment System	4246044555703473/614	Travel & Meetings	06/25/14	\$175.07
U.S. Bank Corporate Payment System	4246044555703473/614	Training & Education	06/25/14	\$435.00
U.S. Bank Corporate Payment System	4246044555703473/614	TODB Sponsored Events	06/25/14	\$206.64
U.S. Bank Corporate Payment System	4246044555703473/614	Telephone General	06/25/14	\$462.56
U.S. Bank Corporate Payment System	4246044555703473/614	Telecom Networking	06/25/14	\$144.00
U.S. Bank Corporate Payment System	4246044555703473/614	Vehicle & Equipment Fuel	06/25/14	\$346.92
U.S. Bank Corporate Payment System	4246044555703473/614	Automotive Supplies & Repairs	06/25/14	\$257.59
U.S. Bank Corporate Payment System	4246044555703473/614	General Repairs	06/25/14	\$64.99
U.S. Bank Corporate Payment System	4246044555703473/614	Info System Maintenance	06/25/14	\$127.20
U.S. Bank Corporate Payment System	4246044555703473/614	Building Repairs	06/25/14	\$142.78
U.S. Bank Corporate Payment System	4246044555703473/614	Computer Equipment & Supplies	06/25/14	\$34.61
U.S. Bank Corporate Payment System	4246044555703473/614	Computer Software	06/25/14	\$30.00
U.S. Bank Corporate Payment System	4246044555703473/614	Office Supplies	06/25/14	\$89.91
U.S. Bank Corporate Payment System	4246044555703473/614	Special Expense	06/25/14	\$183.82
UPS	000012X417284	Shipping Cost	07/12/14	\$13.92
Veolia Water North America	39838	Monthly R&M May 2014	07/23/14	\$8,858.19

Wastewater Sub-Total \$55,538.23

Community Center

Community Center Sub-Total \$0.00

Grand Total \$155,963.61

Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 06, 2014
Town of Discovery Bay, D.Bay L&L Park #8
For Fiscal Year's 7/14 - 6/15

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Alhambra	13710019 071114	Community Center-Bottled Water	07/11/14	\$90.99
Amanda Parlog	JULY 2014	Community Center-Expense Report July 2014	07/01/14	\$225.00
Brentwood Tire Company	32077	Oil Change V#109	07/17/14	\$43.58
Cintas	185475716	Uniforms	07/15/14	\$16.70
Cintas	185475716	Community Center-Mats	07/15/14	\$38.83
Comcast	8155400350238372/614	Internet Service	06/26/14	\$61.00
Comcast	8155400350238372/614	Community Service-Internet Service	06/26/14	\$61.00
Eileen Zagelow	1	Community Center-Class Refund	07/18/14	\$10.00
Erlyn Lucas-Payne	1	Community Center-Tennis Court Canopy	07/21/14	\$1,100.00
Jennifer Jolley	1	Community Center-Class Refund	07/09/14	\$27.00
Lincoln Equipment, Inc.	SI242108	Community Center-CPO Course	06/20/14	\$395.00
Melinda Esau	107	Community Center-Program Fees	07/03/14	\$354.20
Michael Bronzi	JULY 2014	Community Center-Expense Report June 2014	06/26/14	\$225.00
Michele M. Carter	1401	Community Center-Program Fees	06/29/14	\$184.00
Norman's Nursery	501494	Tree and Shrub Replacement	07/15/14	\$345.03
Pacific Gas & Electric	0869258994-1/071014	Electric & Gas Bill 06/11/14-07/10/14	07/10/14	\$437.55
Pacific Gas & Electric	5702839598-6/071114	Community Center-Electric & Gas Bill 06/10/14-07/09/14	07/11/14	\$1,924.89
Pacific Gas & Electric	59397344215/071714	Electric & Gas Bill 06/18/14-07/17/14	07/17/14	\$6,635.43
Town of Discovery Bay, CSD	9-900-000-002-6.02	Community Center-Water Bill 06/01/14-06/30/14	06/30/14	\$1,240.51
Town of Discovery Bay, CSD	9-900-000-004-2.01	Water Bill 06/01/14-06/30/14	06/30/14	\$1,880.86
Town of Discovery Bay, CSD	9-900-000-004-2.02	Water Bill 06/01/14-06/30/14	06/30/14	\$638.88
Town of Discovery Bay, CSD	9-900-000-004-2.03	Water Bill 06/01/14-06/30/14	06/30/14	\$481.46
Town of Discovery Bay, CSD	9-900-000-004-2.04	Water Bill 06/01/14-06/30/14	06/30/14	\$213.89
Town of Discovery Bay, CSD	9-900-000-004-2.05	Water Bill 06/01/14-06/30/14	06/30/14	\$65.70
Town of Discovery Bay, CSD	9-900-000-004-2.06	Water Bill 06/01/14-06/30/14	06/30/14	\$357.89
Town of Discovery Bay, CSD	9-900-000-004-2.07	Water Bill 06/01/14-06/30/14	06/30/14	\$8.94
Town of Discovery Bay, CSD	9-900-000-004-2.08	Water Bill 06/01/14-06/30/14	06/30/14	\$8.94
Town of Discovery Bay, CSD	9-900-000-004-2.09	Water Bill 06/01/14-06/30/14	06/30/14	\$97.01
Town of Discovery Bay, CSD	9-900-000-004-4.01	Water Bill 06/01/14-06/30/14	06/30/14	\$2.79
Town of Discovery Bay, CSD	9-900-000-004-4.02	Water Bill 06/01/14-06/30/14	06/30/14	\$70.45
Town of Discovery Bay, CSD	9-900-000-004-4.03	Water Bill 06/01/14-06/30/14	06/30/14	\$720.52
Town of Discovery Bay, CSD	9-900-000-004-4.04	Water Bill 06/01/14-06/30/14	06/30/14	\$29.35
Town of Discovery Bay, CSD	9-900-000-004-4.05	Water Bill 06/01/14-06/30/14	06/30/14	\$75.49
Town of Discovery Bay, CSD	9-900-000-012-0.01	Water Bill 06/01/14-06/30/14	06/30/14	\$5.59
Town of Discovery Bay, CSD	320	Payroll Reimbursement June 2014	07/22/14	\$16,941.52
U.S. Bank Corporate Payment System	4246044555703473/614	Telephone General	06/25/14	\$97.58
U.S. Bank Corporate Payment System	4246044555703473/614	Vehicle & Equipment Fuel	06/25/14	\$205.10
U.S. Bank Corporate Payment System	4246044555703473/614	Automotive Supplies & Repairs	06/25/14	\$22.69
U.S. Bank Corporate Payment System	4246044555703473/614	Office Supplies	06/25/14	\$26.75
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Computer Software	06/25/14	\$49.99
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Events	06/25/14	\$2,169.66
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Advertising	06/25/14	-\$189.27
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Telephone General	06/25/14	\$97.59
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-General Repairs	06/25/14	\$139.80
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Software	06/25/14	\$310.96
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Office Furniture	06/25/14	\$185.28
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Office Supplies	06/25/14	\$1,324.03
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Building Repairs	06/25/14	\$277.63
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Pool Chemicals	06/25/14	\$246.09
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Misc. Service & Supplies	06/25/14	\$691.10
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Cost of Goods	06/25/14	\$320.30
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Swim Team	06/25/14	-\$768.92
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Food Expense	06/25/14	\$79.00
U.S. Bank Corporate Payment System	4246044555703473/614	Community Center-Beverage Expense	06/25/14	\$35.74
Veronica Williams	1	Community Center-Class Refund	07/14/14	\$83.00
Winona Gibson	1	Community Center-Class Refund	07/21/14	\$285.00
			Total	\$40,704.09

Request For Authorization To Pay Invoices (RFA)
For The Meeting On August 06, 2014
Town of Discovery Bay, D.Bay L&L Park #9 (Ravenswood)
For Fiscal Year's 7/14 - 6/15

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Cintas	185475716	Uniforms	07/15/14	\$16.70
Comcast	8155400350238372/614	Internet Service	06/26/14	\$61.00
Cornerstone Environmental Contractors	3325	Ravenswood Park Booster Pump	07/15/14	\$4,006.52
Norman's Nursery	501510	Tree and Shrub Replacement	07/15/14	\$805.07
Pacific Gas & Electric	0403377952-3/071014	Electric & Gas Bill 06/10/14-07/09/14	07/10/14	\$95.60
Town of Discovery Bay, CSD	9-900-000-004-3.01	Water Bill 06/01/14-06/30/14	06/30/14	\$5.59
Town of Discovery Bay, CSD	9-900-000-004-3.02	Water Bill 06/01/14-06/30/14	06/30/14	\$2,090.56
Town of Discovery Bay, CSD	9-900-000-004-3.03	Water Bill 06/01/14-06/30/14	06/30/14	\$559.75
Town of Discovery Bay, CSD	319	Payroll Reimbursement June 2014	07/22/14	\$2,647.96
U.S. Bank Corporate Payment System	4246044555703473/614	Telephone General	06/25/14	\$103.79
U.S. Bank Corporate Payment System	4246044555703473/614	Vehicle & Equipment Fuel	06/25/14	\$414.81
U.S. Bank Corporate Payment System	4246044555703473/614	Equipment Maintenance	06/25/14	\$43.99
U.S. Bank Corporate Payment System	4246044555703473/614	Office Supplies	06/25/14	\$26.77
U.S. Bank Corporate Payment System	4246044555703473/614	Misc. Service & Supplies	06/25/14	\$213.91
			Total	\$11,092.02



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 6, 2014

Prepared By: Rick Howard, General Manager

Submitted By: Rick Howard, General Manager *RH*

Agenda Title

Annual Conference of the California Special District Association (CSDA)

Recommended Action

Authorize Members of the Board of Directors attendance at the Annual California Special District Association (CSDA) Conference

Executive Summary

This year's Annual CSDA Conference is taking place in Southern California next month. Scheduled to take place in Palm Springs from September 29, 2014 to October 2, 2014, this Annual Conference brings exhibitors, Board Members and General Managers from across California together in a collaborative and educational environment intended to become better informed of issues and trends facing Special Districts.

Pursuant to Government Code §61047(e) (5), the Board must previously authorize a Board member's presence at a training program. The Board Member must also deliver a written report at the next available meeting concerning the training session(s) attended. Pursuant to this section, Board members are permitted a stipend for attending this conference.

This action authorizes members of the Board of Directors attendance at the CSDA Annual Conference.

Fiscal Impact:

Amount Requested \$550.00 Early Bird (On or Before August 22, 2014) Conference Registration, Est. \$134.00 for Hotel, plus taxes and plus misc. reimbursable expenses, Stipend/ Board Member

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

Previous Relevant Board Actions for This Item

N/A

Attachments

2014-CSDA-Conference-Brochure

AGENDA ITEM: F-4



Palm Springs

The Leadership Conference for Special District Officials and Staff
September 29 – October 2, 2014 **RENAISSANCE PALM SPRINGS HOTEL**



California Special Districts Association
Districts Stronger Together

Renaissance Palm Springs Hotel & Palm Springs Convention Center
conference.csda.net
[#csdaconf2014](https://twitter.com/csdaconf2014)



Palm Springs

Don't Miss it!

The CSDA Annual Conference & Exhibitor Showcase is the one conference special district leaders can't afford to miss! Join 500+ special district professionals and industry experts for a three-day, must-attend, education and networking event. Participate in inspiring and motivating keynote sessions. Walk away with strategies, new connections and innovative ideas to move your district forward.

Who Should Attend?

- Board members – directors and trustees
- Fire/police chief
- Administrative support staff
- Board secretaries
- Consultants
- Other district support staff
- General managers
- Department managers and supervisors
- Finance managers
- Legal counsel
- Suppliers

Top Ten Reasons to Attend

- Interact with industry experts
- Hear success stories from colleagues
- Learn about challenges and solutions from special district case studies
- Be the first to hear about special district trends
- Gain knowledge and inspiration from nationally recognized speakers
- Attend specialized workshops and sessions designed to address your needs
- Meet one-on-one with industry suppliers who understand your needs
- Attend numerous networking opportunities
- Make new contacts and maintain key relationships
- Earn Credit Incentive Points from the Special District Risk Management Authority (SDRMA)

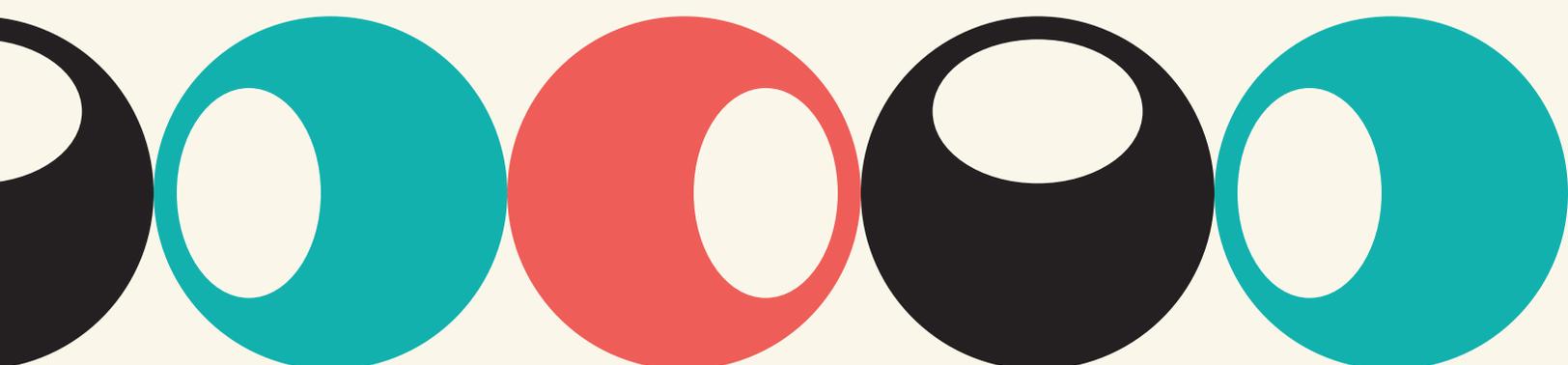
Attendee Quote

“If you have never attended one of these conferences, I don't care how educated or qualified you are, there are topics you will be exposed to at the conference that you may only experience when something goes wrong. You owe it to yourself and your constituents to become educated in the fullest possible way as to your role as an elected board member, general manager or district staff. What CSDA has to offer in their conferences and training are priceless.”

- PAUL INGRAM, BOARD MEMBER,
CARMEL VALLEY RECREATION AND PARK DISTRICT



Earn SDRMA Credit Incentive Points
Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability and workers' compensation coverage through the Credit Incentive Program. Credit incentive points can be earned based on an agency's attendance at the CSDA Annual Conference & Exhibitor Showcase reducing SDRMA member's annual contribution amount.



- **Learn • Tour • Network • Motivate • Interact • Strategize •**
- **Gain Knowledge • Get Inspired • Exhibit Hall • Events •**
- **Awards • Breakouts • Golf • Receptions • Prizes • Twitter •**



MONDAY, SEPTEMBER 29, 2014	
Conference & Exhibitor Registration	8:00 a.m. - 5:00 p.m.
Exhibitor Set-Up	10:00 a.m. - 4:00 p.m.
So You Want to Be A General Manager?* (Full day workshop)	8:00 a.m. - 3:45 p.m.
SDLF: Special District Administrator (SDA) Exam	9:00 - 11:00 a.m.
Special District Leadership Academy Module 1: Governance Foundations* (Full day workshop)	9:00 a.m. - 3:00 p.m.
CSDA Annual Golf Tournament*	10:00 a.m. - 3:00 p.m.
Water Awareness Tour: Coachella Valley Water District*	10:00 a.m. - 3:00 p.m.
How to Be A Great Decision Maker* (Half day workshop)	12:00 - 3:00 p.m.
CSDA Network/Region Meetings	4:00 - 5:00 p.m.
President's Reception with the Exhibitors	5:30 - 7:30 p.m.
TUESDAY, SEPTEMBER 30, 2014	
Continental Breakfast with the Exhibitors/Raffle	7:30 - 8:45 a.m.
Registration	7:30 a.m. - 5:00 p.m.
CSDA Board of Directors Meeting	7:30 - 8:30 a.m.
Opening General Session: "Leading at the Speed of Trust" with Stephen M. R. Covey	9:00 - 10:45 a.m.
6 Breakout Session Options	11:00 a.m. - 12:15 p.m.
Exhibit Hall Lunch	12:30 - 1:45 p.m.
6 Breakout Session Options	2:00 - 3:15 p.m.
6 Breakout Session Options	3:30 - 4:30 p.m.
Exhibit Hall Grand Prize Drawing	4:30 - 5:00 p.m.
Exhibit Hall Closes	5:00 p.m.
Optional Off-Site Event: Hangar Party at the Palm Springs Air Museum*	6:00 - 9:00 p.m.
WEDNESDAY, OCTOBER 1, 2014	
Registration	8:00 a.m. - 4:00 p.m.
SDRMA sponsored full plated breakfast	8:15 - 9:00 a.m.
SDRMA General Session/Safety Awards/Keynote: "Experience the Power of Connections" with Bob Gray	9:00 - 10:45 a.m.
CSDA Finance Corporation Board Meeting	11:00 a.m. - 12:15 p.m.
SDRMA Safety Specialist Certificate Program	11:00 a.m. - 4:45 p.m.
6 Breakout Session Options	11:00 a.m. - 12:15 p.m.
Awards Luncheon	12:30 - 2:00 p.m.
6 Breakout Session Options	2:15 - 3:30 p.m.
6 Breakout Session Options	3:45 - 4:45 p.m.
SDLF Taste of the City Reception	6:00 - 8:00 p.m.
THURSDAY, OCTOBER 2, 2014	
Registration	8:00 a.m. - 12:00 p.m.
5 Breakout Session Options	8:30 - 10:00 a.m.
Chapter Roundtable Discussion	8:30 - 10:00 a.m.
Closing Brunch: 2014 Legislative Outcomes	10:15 a.m. - 12:00 p.m.

* pre-registration/payment required

Monday, September 29

PRE-CONFERENCE PROGRAM EVENTS

8:00 a.m. – 3:45 p.m.

So You Want to Be A General Manager?

(pre-registration/payment required)

Limited class size, register early! A practical career development workshop for senior executives and emerging leaders in special districts.

\$100 INCLUDES CONTINENTAL BREAKFAST AND LUNCH.

SPONSORED BY CALIFORNIA SPECIAL DISTRICTS ASSOCIATION AND THE SPECIAL DISTRICT LEADERSHIP FOUNDATION



9:00 – 11:00 a.m.

Special District Administrator (SDA) Exam

The Special District Leadership Foundation

(optional – must be scheduled prior to conference)

9:00 a.m. – 3:00 p.m.

Special District Leadership Academy Module 1:

Governance Foundations

(pre-registration/payment required) *Earn SDRMA CIPs*

As the core curriculum of CSDA's Special District Leadership Academy, this workshop serves as the "foundation" for the series on effective governance of special districts. This is specifically designed for special district board members.

\$225 MEMBER \$375 NON-MEMBER

12:00– 3:00 p.m.

How to Be a Great Decision Maker

(pre-registration/payment required)

Once one gets elected or appointed to a public agency board, the public has expectations. Being a great decision maker is certainly one of those expectations. This course will lead you through the process of how to make your passions into policy. It will review the board processes in decision making as well as the opportunities and pitfalls of decision making as an individual and as a board team. The course will review how staff and the executive play crucial roles in our ability to make informed decisions and how this team needs to improve in order for the agency to optimize its performance.

\$125 MEMBER \$175 NON-MEMBER



10:00 a.m. – 3:00 p.m.

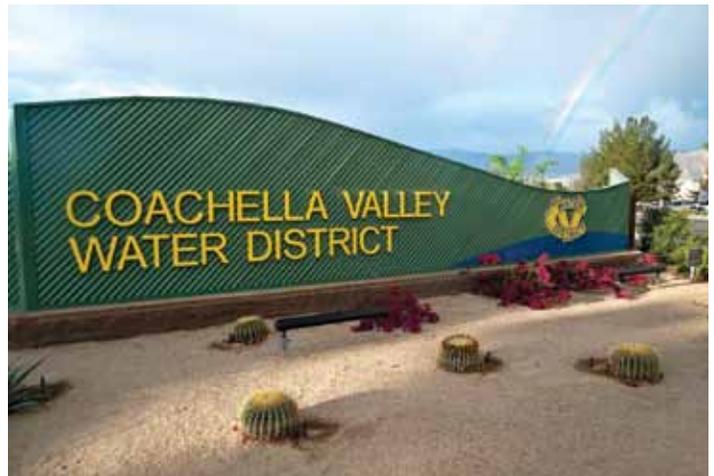
CSDA Annual Golf Tournament

Tahquitz Creek Golf Resort

(pre-registration/payment required)

Transportation to/from on your own. Join special district elected officials, staff and business affiliates at this optional, fun annual event. Great golf skills not necessary!

\$60 INCLUDES GOLF WITH CART, BREAKFAST, LUNCH AND PRIZES!



10:00 a.m. – 3:00 p.m.

Water Awareness Tour: Coachella Valley Water District

This tour is designed to give attendees an inside look at Coachella Valley Water District's expansive water system. This informative tour will include visits to a groundwater replenishment facility, domestic water reservoir, wastewater recycling plant and more! Register early, space is limited.

\$45 PER PERSON. INCLUDES TRANSPORTATION AND LUNCH.

Exhibit and Sponsor Opportunities

This conference is a great opportunity to connect with special district decision makers. **With over five dedicated exhibit hall hours**, including three food functions, CSDA is committed to helping you maximize your marketing dollars. Contact Megan Hemming at meganh@cda.net for details.



California Special Districts Association

DISTRICT NETWORKS

4:00 – 5:00 p.m.

CSDA Network/Region Meetings

Designed by local leaders, the recently launched District NetWorks connects local special district leaders across California. Attend this forum to get to know your network/region's members and dialogue with CSDA board members, serving as your delegates, in an interactive forum. Share local challenges and discuss how to better collaborate in meeting those challenges. Take this opportunity to connect with special district leaders near you and take action together! There will be a meeting for each network/region - visit the Registration Desk to find out which you belong to!



The creation of the Cabazon dinosaurs began in the 1960s by Knott's Berry Farm sculptor and portrait artist Claude K. Bell (1897–1988) to attract customers to his Wheel Inn Cafe, which opened in 1958. Dinny, the first of the Cabazon dinosaurs, was started in 1964 and created over a span of eleven years. Bell created Dinny out of spare material salvaged from the construction of nearby Interstate 10 at a cost of \$300,000.



Conference Kick off!

5:30 – 7:30 p.m.

President's Reception with the Exhibitors

(ALL ATTENDEES WELCOME)

Join us as we **mix and mingle** with business professionals who provide all types of **goods and services** to special districts.

Enjoy the taco bar, appetizers and refreshments as you meet with **CSDA's President Noelle Mattock - and board members** from around the state - who represent you.

Tuesday, September 30

PROGRAM

7:30 a.m. – 5:00 p.m.

Exhibitor Showcase Open

7:30 – 8:45 a.m.

Continental Breakfast with the Exhibitors (Raffle)

(all attendees welcome)

9:00 – 10:45 a.m.

Opening Keynote:

Stephen M.R. Covey

Leading at the Speed of Trust



Author of the bestselling book, *The Speed of Trust™* Stephen is a sought-after and compelling motivational keynote speaker

and advisor on trust, leadership, ethics and high performance.

This dynamic presentation will go beyond a dialogue of trust as a soft social virtue and give leaders a greater vision of trust as a measurable, strategic advantage in all facets of life and work.

(SCHEDULED BREAKOUT SESSIONS)

11:00 a.m. – 12:15 p.m.

Required Ethics AB 1234 Compliance Training (part 1)

Meyers Nave

This two-part training covers general ethics principles and state laws related to: personal financial gain by public servants; conflict of interest, bribery and nepotism; gift, travel and mass-mailing restrictions; honoraria; financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; the Political Reform Act; the Brown Act open meeting law and the California Public Records Act.

Must attend both sessions in order to receive your certificate.

Words in Public Contracts Do Matter

Bergman Dacey Goldsmith

This presentation will specifically address how standard provisions in public works contracts actually hurt, not help, the public entity. Solutions to these harmful provisions are also discussed and provided.

The Brown Act: Are You Doing it Wrong?

Burke, Williams & Sorensen

In this advanced and interactive training session, attendees will work through a series of hypotheticals that illustrate common mistakes made by officials in complying with the Brown Act. An attorney with nearly a decade of experience dealing with citizens, gadflies and advocacy groups will explain applicable law and practical tips for avoiding errors. Attendees will learn how to properly form an ad hoc committee, what to do if the board wants to add an item to an agenda, and how to respond to a disruptive member of the public, among other things.

What You Need to Know When You Don't Have an HR Department

Renee Sloan Holtzmann Sakai LLP

Given California's notoriously tricky employment laws, not having an HR department can be dangerous. Our panel will discuss the most common HR issues to confront managers in special districts and provide advice on how to deal with them.

CalPERS Dialogue with the Deputy Chief Actuary

The Deputy Chief Actuary of CalPERS will provide an update on the actuarial office activities and answer employers' questions regarding changes in actuarial methods and assumptions, potential flexible funding options, GASB 68 requirements, proposed changes to risk pooling and other topics of interest. This is your opportunity to have an in-depth discussion with the Deputy Chief Actuary and to share any concerns or ideas with him.

Crisis Communications: How to Take Control and Tell Your Own Story When the Going Gets Tough

Communication Advantage

This session will explore the rules of engagement when the news is bad: how to avoid defaulting to others to define the story; how to plan for recovery; and how to separate from the emotional and present the district in a way that protects, or begins to restore, credibility.



12:30 – 1:45 p.m.

Lunch with the Exhibitors

All conference attendees are welcome to attend a hosted lunch in the exhibit hall.

(SCHEDULED BREAKOUT SESSIONS)

2:00 – 3:15 p.m.

Required Ethics AB1234 Compliance Training (part 2)

Meyers Nave - See previous description.

Walking the Political Tightrope Between Employee Rights and Public Demands

Kronick Moskovitz, Tiedemann, Girard and El Dorado Hills Community Services District

Designed to help district management and elected officials know what to do and what not to do when you receive a complaint from a member of the public about one of the district’s employees.

At-Large Voting and the Rising Tide of VRA Claims

Cota Cole LLP

We have recently witnessed an increase in challenges to at-large voting throughout the state. This session will address the at-large method of election with respect to potential claims under both the California and Federal Voting Rights Acts.

Ten Attributes of Best Boards

BHI Management Consulting

This session provides an overview of the actions and practices of those boards that have optimized their service to the public. The best boards are those that can look inwardly to find strong points and work together to represent the public in an efficient and well-ordered way. Come to this session and learn what the best boards do to optimize.



How to Generate and Protect Funding for Your District: Practical Advice from Campaign, Polling and Legal Experts

Burke Williams & Sorensen, Lew Edwards Group, Fairbanks, Maslin, Maulin, Metz & Associates, Santa Clara County Library District

Learn from a multidisciplinary panel of campaign, polling and legal experts about what other districts are doing to: permanently extend voter-approved taxes beyond their sunsets, protect existing taxes or fees from attacks, and address significant needs such as aging infrastructure. Hear one agency’s story and “lessons learned.”

Breaking the Code: Plain Language for Special Districts

Burke Williams & Sorensen, LLP

The use of plain language is an important aspect of government transparency. District officials and personnel participate in the preparation of many key district documents including resolutions, ordinances and public notices. This seminar provides an over-view on plain writing principles and techniques that will help make district documents clear and understandable.

Tuesday continued on the following page.



Palm Springs California is world famous for having the biggest concentration of mid-century modern architecture in the United States, and one of the largest collections of well-preserved 20th century modern properties – both commercial and residential – in the world.

In 2006, the National Trust for Historic Preservation recognized Palm Springs for its achievements in preserving mid-century modern architecture.

Tuesday continued

(SCHEDULED BREAKOUT SESSIONS)

3:30 – 4:30 p.m.

Board Member Compensation Rules: Salaries, Healthcare, PERS & Expense Reimbursements

Meyers Nave

This session will address compensation, health care, expense reimbursements and other perks of being a board member, including when it is necessary to report gifts and meals to the FPPC. Attendees will leave with an understanding of the limits on compensation, gifts and what perks a board member can accept and what perks may create conflicts or be impermissible.

Telecom Leasing: Maximizing Revenues While Protecting Your Interests

Meyers Nave and Sunkey Associates

Discuss how special districts can protect the public interest while maximizing revenues from both existing and potential cell sites. The concept of auditing existing sites to recover missing revenues will be explored along with how carriers identify potential sites and how districts may unintentionally hinder being selected for new sites. The financial value of a cell site lease will also be discussed.

A Recipe for Excellence in the Face of Micromanagement, Problem Personalities and other Board Issues

Rauch Communication Consultants

When the board's policy direction and management are not in sync, the district cannot be effective. This session clarifies the job of the board, best practices for carrying out its role, and how it can interact most effectively with the manager.

The Latest Updates in California & Federal Prevailing Wage Laws

Contractor Compliance & Monitoring, Inc.

California and Federal prevailing wage laws and regulations change almost every year; 2014 is no exception. New proposed legislation will overhaul the DIR's Compliance Monitoring Unit, all public works projects over \$30,000 require agencies to file a PWC-100 form, and federal Davis Bacon funded projects now cover surveying works.

Lessons Learned for the 2014 Drought

Kampa Community Solutions

The great drought of 2013/2014 will change the way water is managed statewide. Water self-sustainability, wastewater recycling and water reuse will be at the forefront of community planning activities and district management. This highly interactive session will provide you the tools and resources .

Change Not for Change Sake – Public Sector Innovation

CPS HR Consulting

CPS HR Consulting surveyed over 1,000 public sector employees to identify characteristics of the most and least innovative agencies. Discover what innovative government agencies do and don't do to achieve their mission and improve service.

4:30 – 5:00 p.m.

Exhibit Hall Grand Prize Drawing

Connect with exhibitors for one more chance to win one of our fabulous prizes!



Fasten Your Seatbelts and Get Ready for Take Off!



6:00 – 9:00 p.m.

Hangar Party at the Palm Springs Air Museum

The Palm Springs Air Museum is home to one of the largest collections of flyable WWII aircraft housed in air-conditioned hangars with no ropes to keep you from interacting with exhibits. You'll feast on a USO themed buffet including a chicken and waffle station. Attendees will be in for a treat when "Company B – The Andrews Sisters Tribute" takes to the Bob Hope Stage.

\$50 per person includes dinner, two drink tickets, entertainment and transportation (*optional event, payment and registration required*)

Wednesday, October 1

PROGRAM



8:15 – 9:00 a.m.
SDRMA Sponsored Full Plated Breakfast
 (all attendees welcome)

11:00 a.m. – 12:15 p.m.
CSDA Finance Corporation Board and Annual Meeting

11:00 a.m. – 4:45 p.m.
SPECIAL TRACK: SDRMA Safety Specialist Certificate Program
 SDRMA is offering a new General Safety Specialist Certificate Program for SDRMA members only during the CSDA Annual Conference. The Certificate Program is an all-day specialized training program being presented by Bob Lapidus, CSP and Mary Beth O’Connell, CSP of Lapidus Safety Consulting. Participants who complete the training will receive a Safety Certificate for their respective agency and will also receive Credit Incentive Points, which will be applied to the agency to reduce annual program contribution amounts.
Pre-Registration Required

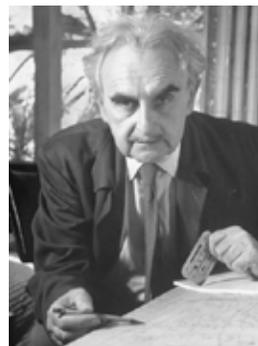
Wednesday continued on the following page.



9:00 – 10:45 a.m.
SDRMA General Session, Safety Awards, Keynote
Bob Gray, Memory Expert
Experience the Power of Connections

Take your connections to the next level. In this presentation, Bob reveals the untapped memory potential in each of us. Bob delivers two incredibly powerful memory demonstrations, which never fail to astonish. After entertaining the audience with his own memory, he enriches their minds by teaching the hilarious and practical ‘Chain’ system. (A system dating all the way back to ancient Greece, which is an invaluable tool for memorizing speeches, presentations lists, complex equations and more!)

Members of the audience always leave grinning and eager to test their new skills. Are you ready to accelerate you memory into rapid recall? The skills lay a short keynote presentation away.



Richard Neutra’s Kaufmann House located in Palm Springs, California at 470 West Vista Chino Drive was ranked second on a 2008 Best Southern California Houses of All Time, based on a survey of well-known architects, historians and preservationists.

Wednesday continued

(SCHEDULED BREAKOUT SESSIONS)

11:00 a.m. – 12:15 p.m.

Understanding Contractual Risk Transfer Techniques

SDRMA and Stutz, Artiano, Shinoff & Holtz

This session will address risk transfer techniques your agency should review and use before entering into any contractual agreement. If you are leasing/renting premises, who is responsible if an accident occurs? How much insurance should a contractor have? Do we really need 'indemnity' language in the agreement? These topics and more will be discussed.

Rate Setting and the Role of Attorneys and Public Officials in Reviewing Cost of Service and Rate Studies for Compliance with Propositions 218 and 26

Best Best & Kreiger and Western Municipal Water District

The burden of proof for compliance with these two propositions is on public agencies. Courts will exercise their independent judgment when reviewing whether a public agency has complied with the substantive and procedural requirements of Proposition 218 and whether a fee is a tax under Proposition 26. This presentation will discuss the process for preparing a cost of service and rate study, and issues that attorneys and public officials should address in reviewing a cost of service and rate study.

How to Not Only Lower OPEB Liabilities But Reduce Post-Employment Benefit Liabilities Too

PARS

Nationally retiree health care liabilities now exceed pension liabilities. Our session will address the latest benefits and funding strategies and trends to reduce this growing obligation facing special districts. Our expert panel will address questions that your district needs to know.

Citizen Engagement: New Uses of Social Media and the Body Politic

Best Best & Krieger, Elsinore Valley Municipal Water District and Hi-Desert Water District

This multi-media workshop will combine the perspectives of a general counsel, social media expert and two water district public affairs experts to discuss innovative uses of social media to facilitate constituent communications and promote important issues of public policy on a regional basis.

A Board Member's Guide to Reading and Understanding Financial Statements

Mann, Urrutia & Nelson

Just because you don't have a finance or accounting background doesn't mean you can't read and understand the financial statements of your district. The presenter will review the Statements of Net Position, Activities and Cash Flows as well as footnotes and will provide easy-to-understand guidance on what you should be looking for as a board member or general manager of a special district.

Design-Build for Public Works Projects

Hanson Bridgett

Are you interested in learning more about design-build contracting on public works projects? This presentation will cover the various legal requirements that apply to special districts, the benefits that come with design-build, as well as anecdotes from actual public works projects.

 12:30 – 2:00 p.m.
CSDA Annual Awards Luncheon

All attendees welcome.



12:30 – 2:00 p.m.

CSDA Annual Awards Luncheon

Join us as we celebrate the best of special districts with awards including: Board President of the Year, General Manager of the Year, the prestigious William Hollingsworth Award of Excellence, Chapter of the Year, Special District Leadership Foundation Awards and more!

CSDA RECOGNIZES THE BEST AMONG SPECIAL DISTRICTS

Do you have a board member, staff member, local chapter or program that you feel deserves recognition?

Each year, CSDA presents various awards during the CSDA Annual Conference and Exhibitor Showcase. There are a number of different categories. Please consider outstanding individuals within your district for individual awards. Chapter awards and district awards are also open for nominations. Visit the Awards section of our conference website at conference.csda.net for more information.

If you have any questions regarding the awards or the awards process, please contact Charlotte Lowe, executive assistant, at the CSDA office toll-free at 877.924.2732 or by email at charlottel@csda.net. Deadline for submissions is Friday, August 15, 2014. All applicants will be notified of the winning submissions prior to the Annual Conference. Winners will be awarded at the CSDA Annual Conference & Exhibitor Showcase during the Awards Luncheon.

Agenda item F-4



(SCHEDULED BREAKOUT SESSIONS)

2:15 – 3:30 p.m.

Building Your Financing Dream Team*CSDA Finance Corporation*

Getting a capital improvement project financed by issuing bonds is a coordinated effort by the agency and a whole team of professionals. The key to a smooth, successful transaction is having the right people to help you through the process. In this panel discussion you will learn the roles and responsibilities of the various players, how the type of transaction determines who needs to be involved, and how recent regulations may affect your team composition.

Navigating Medical Treatment in the Workers' Compensation Claims Process*SDRMA and York Risk Services Group*

Your injured worker tells you they cannot receive the required medical treatment because Utilization Review declined it. What does this mean? Who controls the doctors? Why is it so hard to schedule some procedures? What is an MPN? This session will discuss issues facing the injured worker and employer navigating the Workers' Compensation medical system. Everything you wanted to know about AME, IME, QME, PTP, UR, TTD and PD will be discussed!

Fraud Prevention and Detection for Special Districts*JG Davidson & Company*

Attendees at this session will learn to better understand and make clear distinctions between a procedure and a control, identify at what point in a process a key control is needed, more fully utilize a control generated document to facilitate better financial management, break down internal control review areas into manageable parts, and develop a plan to implement a comprehensive system of procedures and internal controls.

Building Your Training Platform with TargetSolutions*SDRMA and TargetSolutions*

Identify how your agency can build on the TargetSolutions online training platform. By utilizing the platform your agency can reduce overall staff time for travel as well as training expenses.

Consumption Based Fixed Rates – An Innovative New Conservation-Oriented Water Rate Structure Adopted by Davis, CA*Bartle Wells Associates*

Davis, CA is facing a costly transition from a 100% groundwater supply to a new conjunctive use groundwater-surface water supply. The \$100+ million project will be funded with debt proceeds that will result in fixed annual debt payments estimated to be larger than the current total annual enterprise expenses. Due to the amount of debt used to fund the project, future enterprise expenses are estimated to be about 80 percent fixed and only 20 percent variable. This presented a conundrum as an 80 percent fixed rate structure would be very expensive for small users and mute the overall conservation pricing incentive.

The Great Board Chair*BHI Management Consulting*

The role of the board chair is key to optimal, well run meetings that best serve the public and get things done. The chair sets the tone for others that serve the public as board members. If you are a sitting board president or board chair, new or experienced; if you advise or assist the board chair in a staff capacity, come to this session to learn how to avoid pitfalls and optimize your service in this critical position.

Wednesday continued on the following page.

Singing cowboy Gene Autry was a familiar figure in Palm Springs when he was alive, and his larger-than-life statue ensures that he'll continue to be familiar for years to come.

Wednesday continued

PROGRAM

(SCHEDULED BREAKOUT SESSIONS)

3:45 – 4:45 p.m.

Employment Practices Liability Update

SDRMA and Stutz, Artiano, Shinoff & Holtz

The single largest risk your agency manages every day is your staff. This session will discuss current legal trends in work related litigation. What exactly is a “whistle blower”? What is the employer’s responsibility in providing “reasonable accommodations”? Does every employee qualify for California Family Rights/Family Medical Leave? Do these leaves run separately or concurrently? These issues and more will be discussed.

Property Tax Essentials for Board Members – Increasing Your Finance IQ

hdL Coren & Cone

Discussion of elements to be considered in preparation of property tax revenue projections. Topics include real estate trends impacting the recovery; residual revenue from successor agencies; recovery of values reduced under Prop 8; and increases in revenue from new development.

Grant Management for Dummies: The ABC’s of Record Keeping Compliance and USFS Grant Management

RCD of Greater San Diego

Learn how to successfully manage grants while streamlining the grant management reporting process, capturing required statistical and in-kind data, reducing staff hours, staying in compliance, and keeping grant dollars where they need to be—in the field.

Special Districts and CEQA – CEQA from Your Perspective

Best Best & Krieger

The panel will provide a brief overview of CEQA as it applies to districts and then engage the audience in a wide-ranging conversation based on questions submitted prior to or during the panel about how CEQA works for districts.

Board Ethics and Conflicts of Interest Issues

Liebert Cassidy Whitmore

We’ll address common ethical issues general managers should know in working with boards, including the complex conflict of interest rules applicable to board members and how those laws apply to your own work. Using case studies, we will look deeper into the ethical dilemmas you may face and ways to stay on the high ground.

21st Century Privacy Issues

Liebert Cassidy Whitmore

Technology makes it possible for general managers to monitor employee conduct and gather an abundance of information about employees and job applicants. However, managers must balance their legitimate business practices against employee and applicant privacy rights. This workshop will explore the wide range of issues arising from the interplay between technology and privacy in the workplace. It will guide managers through the patchwork of federal and state laws and court decisions that govern these issues.

All attendees welcome.



SDLF



6:00 – 8:00 p.m.

**Special District
Leadership Foundation
“Taste of the City” Event**

Meet us poolside at the Renaissance Palm Springs for a Rat Pack inspired fundraiser for the Special District Leadership Foundation. Sample delicious food and drinks while being serenaded by Nick D’Egidio. The sultry sounds of Sinatra are back, with the ultimate Frank Sinatra Tribute Show. From “Luck be a Lady” to “The Way You Look Tonight” and everything in between, get ready for the best in flashback entertainment.

This party has a purpose. Attendees at this reception will have the opportunity to participate in the Special District Leadership Foundation (SDLF) silent auction to raise funds for scholarships for the Special District Leadership Academy programs. A special wine raffle will also be held at 7:30 p.m. Be sure to purchase tickets throughout the conference for the chance to win a deluxe 35 bottle wine cellar fully stocked with 35 bottles of wine...almost a \$1,000 value. You must be present to win!

SDLF is an independent, non-profit organization formed to promote good governance and best practices among California’s special districts through certification, accreditation and other recognition programs. The SDLF and its activities are supported through the California Special Districts Association and Special District Risk Management Authority.

Agenda item F-4



Thursday, October 2

PROGRAM

(SCHEDULED BREAKOUT SESSIONS)

8:30 – 10:00 a.m.

Chapter Roundtable Discussion

Join CSDA board members and local chapter leaders from across the state to share best practices and discuss issues and opportunities. All attendees welcome.

Hiring a Design Professional

Liebert Cassidy Whitmore and Imperial Irrigation District

Special districts must comply with a qualifications based selection process under California's Little Brooks Act when hiring design professionals. We will provide an overview of the legal requirements and best practices regarding this selection process. During this interactive discussion we will share tips regarding how to request qualifications, evaluate submittals, interview, and select a firm to minimize the potential risk of challenge by an unsuccessful proposer. We will also discuss methods to reduce the risk of potential claims through successful contract negotiation strategies.

Keep Calm & Update Your Status: Emerging Trends in Social Media

Burke Williams Sorensen, LLP

The impact of social media in the public workplace continues to raise questions more rapidly than courts can provide answers. As one question is answered, new legal issues and forms of social media emerge to raise new questions. This cutting-edge session will cover the most current developments related to social media in the public workplace, including the Public Records Act, cyber-vetting of employees, recent litigation and more.

When Tough Times Come: Working Your Way through a Crisis or Challenge

Rauch Communication Consultants

Using actual case studies, learn how districts have overcome a variety of challenges, including: regulatory problems, legal attacks, public controversy, raucous board meetings, employee problems, and elections challenges. This session focuses on how to remain focused while managing crises and building public support.

How to Obtain, Engage and Effectively Use Your General and/or Special Counsel

Meyers Nave

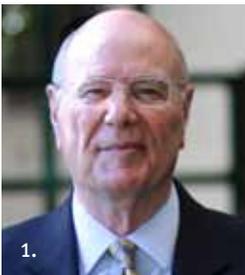
This presentation will discuss, through best practices, and examples, how special districts of all sizes can procure and maximize use of legal services to protect assets and achieve the district's goals. This interactive presentation will assist participants by prompting questions and spotting issues related to some of the following: How to identify and obtain the appropriate legal representation for your district's needs, whether that is general and/or special counsel services, in-house v. contract; examples of how different types of special districts utilize legal services; and more.

Rules of Order Made Easy!

Learn how to facilitate proper debate protocol in a board; the rights and obligations of the board and those of the public during a board meeting instructed by a registered parliamentarian; the six steps to handling a motion; and the three forms of amendments.

Advocacy Team

1. Ralph Heim
2. Kyle Packham
3. Dorothy Holzem
4. Christina Lokke



Don't miss it!

10:15 a.m. – 12:00 p.m.

Closing Brunch: 2014 Legislative Outcomes: The Impact on Your Special District

CSDA's advocacy team will present attendees with the most up-to-date information on the outcome of the biggest state budget and legislative issues impacting special districts in 2014, as well as a sneak peak of what to expect in 2015. This year included major proposals on property taxes, new "green" local revenue opportunities, mandates, mandates, mandates and the continued implementation of public employee pension reforms.

Get all the latest legislative results and learn what they mean for special districts going forward.



Palm Springs

Hotel & Location

Renaissance Palm Springs Hotel and Palm Springs Convention Center
Renaissance Palm Springs Hotel
888 E. Tahquitz Canyon Way
Palm Springs, CA 92262

The Renaissance Palm Springs Hotel is a downtown hotel with 410 deluxe guestrooms connecting to the Palm Springs Convention Center; featuring an oasis style pool, walk to shopping, entertainment and museums in the village of Palm Springs. Complimentary airport transportation available.

Room reservations are available at the Renaissance Palm Springs **Hotel at the CSDA rate of \$134 plus tax single or double occupancy**, no internet charges in the guest rooms and no resort fee. Self-parking is just \$5 per night. Call the hotel directly at 760-322-6000 or central reservations at 1-800-228-9290. The first night room and tax becomes non-refundable if a reservation is cancelled after the cut-off date of September 7, 2014.



What to Do?

With 350 days of sunshine, more than 115 golf courses and diversions that run from glitzy shopping to gritty adventure, Greater Palm Springs is an oasis that refreshes and inspires. More than simply a destination, it's a collection of experiences that engages all of the senses. After a day of getting down to business, you can regroup at chic restaurants or in signature settings like botanical gardens, art museums and historic estate. From healing hot springs to a cool urban scene, it all adds up to a meeting as magical as a desert sunset. For more ideas on planning your own Palm Springs adventure go to visitgreaterpalmsprings.com.



Car Rental Discount

Enterprise Rent A Car is offering all CSDA conference attendees a special conference discount. You can make reservations online at www.enterprise.com or call directly to 800-Rent-A-Car. The group code is NACA 107. Reservations are recommended.





Attendee Registration Form

ONE FORM PER ATTENDEE, PLEASE PRINT



Three Ways to Register:

1. ONLINE by visiting the CSDA Annual Conference website at conference.csda.net
2. FAX your registration form to 916-520-2465. All faxed forms must include payment.
3. MAIL CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814, please include registration form along with payment. Check should be made payable to: California Special Districts Association.

Not sure if you are a member?

Contact the CSDA office at 877-924-2732 to find out if your agency or company is already a member. To learn more about the benefits of membership contact Cathrine Lemaire at cathrinel@csda.net or call toll-free 877-924-2732.

Registration fee includes:

- President's Reception with the Exhibitors Monday evening
- Keynote Sessions
- Continental Breakfast with the Exhibitors on Tuesday
- Lunch with the Exhibitors on Tuesday
- SDRMA Full Plated Breakfast on Wednesday
- Awards Luncheon on Wednesday
- All Breakout Sessions on Tuesday, Wednesday, and Thursday
- SDFL "Taste of the City" Reception on Wednesday
- Closing Brunch on Thursday

Name:		Title:	
District:			
Address:			
City:		State:	Zip:
Phone:		Fax:	
Email:		Website:	
Emergency Contact:			
Member status: <input type="checkbox"/> Member <input type="checkbox"/> Non-member		<input type="checkbox"/> Vegetarian <input type="checkbox"/> Any Special Needs:	
Conference Registration Fees		Early Bird (on or before Aug. 22)	Regular (after Aug. 22)
<input type="checkbox"/> CSDA Member - Full Conference		\$550.00	\$600.00
<input type="checkbox"/> Non-member - Full Conference		\$750.00	\$800.00
<input type="checkbox"/> Guest - Full Conference (Cannot be from a district/company) <input type="checkbox"/> Vegetarian		\$260.00	\$300.00
<input type="checkbox"/> CSDA Member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$260.00 each day	\$275.00 each day
<input type="checkbox"/> Non-member - One-day registration <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday		\$375.00 each day	\$435.00 each day
Separate Registration Fees		Member	Non-member
<input type="checkbox"/> Pre-Conference Workshop: SDLA Module 1: Governance Foundations - Sept. 29		\$225.00	\$375.00
<input type="checkbox"/> Pre-Conference Workshop: So You Want to Be A General Manager? - Sept. 29		\$100.00	\$100.00
<input type="checkbox"/> CSDA Golf Tournament - Sept. 29		\$ 60.00 (includes breakfast and lunch)	
<input type="checkbox"/> Coachella Valley Water District Tour - Sept. 29		\$ 45.00 (includes transportation and lunch) (limited seating)	
<input type="checkbox"/> Hangar Party at the Palm Springs Air Museum - Sept 30		\$ 50.00 (includes transportation)	
<input type="checkbox"/> Safety Specialist Certificate Program - Oct. 1		FREE - Must be an SDRMA member	
<input type="checkbox"/> CSDA Awards Luncheon (Guests only) - Oct. 1		\$ 40.00	
<input type="checkbox"/> SDFL "Taste of the City" Reception (Guests only) - Oct. 1		\$ 55.00	
TOTAL			
Payment type: <input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
Account name:		Account Number:	
Expiration date:		Authorized Signature:	

Cancellations/Substitution Policy: Cancellations must be in writing and received by CSDA not later than September 5, 2014. All cancellations received by this date will be refunded less a \$75 processing fee. There will be no refunds for cancellations made after September 5, 2014. Substitutions are acceptable and must be done in writing no later than September 12, 2014. Please submit any cancellation notice or substitution request to sharonf@csda.net or fax to 916-520-2465.

Consent to Use Photographic Images: Registration and attendance at, or participation in, CSDA meeting and other activities constitutes an agreement by the registrant to CSDA's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.





California Special Districts Association

1112 I Street, Suite 200
Sacramento, CA 95814

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Palm Springs



**The
leadership
conference for
special district
officials and
staff.**



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 6, 2014

Prepared By: Rick Howard, General Manager

Submitted By: Rick Howard, General Manager

Agenda Title

Discovery Bay Boulevard Roadway Banners – American Hero's

Recommended Action

Information only

Executive Summary

The American Heroes Tribute Banner project sponsored by the American Heroes Tribute organization creates roadway/street banners to pay tribute to U.S. Military personnel that have given their lives in the Iraq and Afghanistan wars.

Locally, the *Some Gave All – The Joey Graves Foundation*, is promoting the installation of twenty six banners to be placed on Discovery Bay Boulevard between Highway 4 and Willow Lake Road. The banners are scheduled to be installed on August 25, 2014 and removed no later than October 14, 2014. Tennyson Electric Inc. of Livermore is donating their time and resources in order to have the banners installed and removed.

The banners will be a repeat of those placed in the same area in September 2011, 2012 and 2013.

Contra Costa County Public Works Department is handling the Encroachment Permit and authorization process.

Fiscal Impact:

Amount Requested \$N/A

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

Previous Relevant Board Actions for This Item

Attachments



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 6, 2014

Prepared By: Rick Howard, General Manager

Submitted By: Rick Howard, General Manager

Agenda Title

Purchase of 2015 Ford F-250 Work Truck

Recommended Action

Approve the purchase of one 2015 Ford F-250 ¾ Ton, 4 wheel drive extended cab pickup truck; and authorize the General Manager to execute all purchase documents between the Town of Discovery Bay CSD and Bill Brandt Ford in the amount of \$25,121.00 plus tax and fees.

Executive Summary

The District owns and maintains a small fleet of vehicles for day-to-day use for its field employees. One of those vehicles is a 1998 Chevrolet ¾ Ton, 4 wheel drive pick-up. That vehicle has reached the end of its productive life, has in excess of 100,000 miles, is in need of a complete transmission replacement and has experienced braking issues. For those reasons, the vehicle has been placed out of service.

The vehicle recommended for purchase is a gasoline powered 2015 Ford F-250, ¾ Ton, 4 wheel drive extended cab pickup truck. This vehicle will replace the aforementioned 1998 Chevrolet, which will be deemed surplus by this action.

The fleet of work trucks owned by the Town are all ½ ton, 2 wheel drive vehicles. It is recommended that at least one heavy duty, 4 wheel drive work truck be included in the fleet in the event heavy hauling, or towing is required.

This purchase is being made a part of the state of California's Government Pricing Consortium, or GPC. The GPC has previously advertised and competitively bid this type of vehicle, and other public agencies are allowed to "piggy-back" on those bids. It is anticipated that delivery will occur in late 2014.

This vehicle was included as a part of the FY 2014-15 Capital Improvement Program budget and \$40,000 was allocated for the purchase.

Fiscal Impact:

Amount Requested \$25,121.00 plus Tax and applicable fees.

Sufficient Budgeted Funds Available?: YES (If no, see attached fiscal analysis) In Operating Budget

Previous Relevant Board Actions for This Item

Adoption of FGY 2014-15 Capital Improvement Program Budget.

Attachments

Dealer Bid from Bill Brandt Ford

AGENDA ITEM: F-6

Attn:
Rick
Howard



8100 Brentwood Blvd.
Brentwood, CA 94513

Bus: (925) 634-3551
Fax: (925) 634-1298
Cell: (925) 519-9403

CNGP530

Jim Brandt
Vice President

jbrandt@billbrandtford.com
www.billbrandtford.com

07/23/14 19:22:52

Dealer: F72503

Page: 1 of 2

2015 F-SERIES SD

Order No: 1234 Priority: J2 Ord FIN: KN947 Order Type: 5B Price Level: 515

Ord PEP: 600A Cust/Flt Name: DISCOVERYBAY PO Number:

	RETAIL		RETAIL
X2B F250 4X4 S/C	\$36245	JOB #1 BUILD	
158" WHEELBASE		10000# GVWR PKG	
Z1 OXFORD WHITE		213 ELECTRONIC SOF	185
1 CLTH 40/20/40	100	422 CALIF EMISSIONS	NC
S STEEL		SPARE TIRE/WHL3	NC
600A PREF EQUIP PKG		12.5K TRLR HTCH	NC
.XL TRIM		TELE TT MIR-PWR	
.TRAILER TOW PKG		DEST AND DELIV	1195
572 .AIR CONDITIONER	NC		
.AM/FM STER/CLK		TOTAL BASE AND OPTIONS	38620
996 .6.2L EFI V8 ENG	NC	TOTAL	38620
44P 6-SPD AUTOMATIC	NC		
TBK .LT245 BSW AS 17		*THIS IS NOT AN INVOICE*	
X37 3.73 REG AXLE	NC		
90L PWR EQUIP GROUP	895		

\$ 25,121.⁻
 80.⁻ Doc Fee
 29.⁻ DMV E-File
 8.75 Tire Fee
 2,142.09 TAX 8 1/2 %

F-250 3/4 Ton
Super Cab 4x4
8' Bed

\$ 27,380.⁸⁴

Thank You
Jim Brandt



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 6, 2014

Prepared By: Carol McCool, Administrative Assistant, Board Clerk

Submitted By: Rick Howard, General Manager

RH

Agenda Title

Agency Comment Request – Land Use Permit Application – LP14-2044 – Mariner’s Church

Recommended Action

As Necessary

Executive Summary

The Contra Costa County Department of Conservation and Development has requested Board input into a proposed Land Use Permit for the establishment of a Church facility with a preschool and daycare. Three buildings are to be demolished and an addition made to one existing building. A single family resident will remain on site for lease. The location is at 1619 Bixler Road and a diagram is attached.

The Contra Costa County Department of Conservation and Development is seeking Board input into this proposed application. The deadline for comments is August 12, 2014.

Fiscal Impact:

Amount Requested \$N/A

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

Previous Relevant Board Actions for This Item

Attachments

Agency Comment Request – LP14-2044

AGENDA ITEM: G-1



CONTRA COSTA COUNTY
Department of Conservation & Development
Community Development Division

LAND USE PERMIT APPLICATION				
TO BE COMPLETED BY OWNER OR APPLICANT				
OWNER Name <i>MARINERS Church DBA CHURCH</i>		APPLICANT Name <i>LEER INC CORPORATION</i>		
Address <i>1619 BIXLER ROAD</i>		Address <i>40 LANDER AVE</i>		
City, State/Zip <i>BRENTWOOD CAL. 94513</i>		City, State/Zip <i>TURLOCK CA 95380</i>		
Phone <i>925 785 2083</i> email <i>John Weaver 61@gmail.com</i>		Phone <i>209 495 0743</i> email <i>WLeer@LEERCORP.COM</i>		
By signing below, owner agrees to pay all costs, including any accrued interest, if the applicant does not pay costs. <input type="checkbox"/> Check here if billings are to be sent to applicant rather than owner.		By signing below, applicant agrees to pay all costs for processing this application plus any accrued interest if the costs are not paid within 30 days of invoicing.		
Owner's Signature <i>John Weaver</i>		Applicant's Signature <i>William Leer</i>		
CONTACT PERSON (optional) Name <i>William Leer</i>		PROJECT DATA		
Address <i>40 LANDER AVE</i>		Total Parcel Size: <i>5.04 acres</i>		
City, State/Zip <i>TURLOCK CA 95380</i>		Proposed Number of Units: <i>One (1)</i>		
Phone <i>209 495 0743</i> email <i>WLeer@LEERCORP.COM</i>		Proposed Square Footage: <i>12,350</i>		
Project description (attach supplemental statement if necessary): <i>Remodel existing Barn 6608 sq ft and additional: of 6642 sq ft for workshop center and preschool.</i>		Estimated Project Value: <i>\$1,500,000</i>		
↓ FOR OFFICE USE ONLY ↓↓ FOR OFFICE USE ONLY ↓↓ FOR OFFICE USE ONLY ↓				
Project description: <i>Applicant is requesting approval of a land use permit to establish a church facility with preschool day care. Three bldgs are to be demolished and an addition made to one existing bldg. A single family residence will remain on site for lease.</i>				
Property description: <i>Parcel A of MS 79-115</i>				
Ordinance Ref.:	TYPE OF FEE	FEE	CODE	Assessor's #: <i>011-230-008</i>
Area: <i>Discovery Bay</i>	*Base Fee/Deposit	<i>\$ 2700</i>	S-	Site Address: <i>1619 Bixler Rd.</i>
Fire District: <i>East Contra Costa Fire</i>	Late Filing Penalty (+50% of above if applicable)		S-066	Zoning District: <i>A-3</i>
Sphere of Influence:	1/2% est. value over \$100,000		S-029	Census Tract: <i>3040.00</i>
Flood Zone: <i>X</i>	#Units _____ x \$195.00		S-014	Atlas Page: <i>M-28/N-28</i>
	Sq. Ft. x \$0.20			General Plan: <i>SH</i>
Panel Number:	Notification Fee	<i>15.00 / 30.00</i>	S-052	LP/DP Combination: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
x-ref Files: <i>TE13-0008</i>	Fish & Game Posting (if not CEQA exempt)	<i>75.00</i>	S-048	Supervisory District: <i>3</i>
<i>MS 115-79</i>	Environmental Health Dept	<i>57.00</i>	5884	Received by: <i>29 gong</i>
<i>LP 79-2061</i>	Other:			Date Filed: <i>7/19/14</i>
Concurrent Files: <i>MS 87-0067</i>	TOTAL	\$ 2862-		File #LP <i>14-2044</i>
<i>MS 88-0052</i>	Receipt # <i>CD19-006807</i>			
<i>MS 90-0096</i>	*Additional fees based on time and materials will be charged if staff costs exceed base fee.			

INSTRUCTIONS ON REVERSE

POR S 1/2 SEC 23 T1N R3E MDB&M

*SEE LETTER FACING THIS PAGE

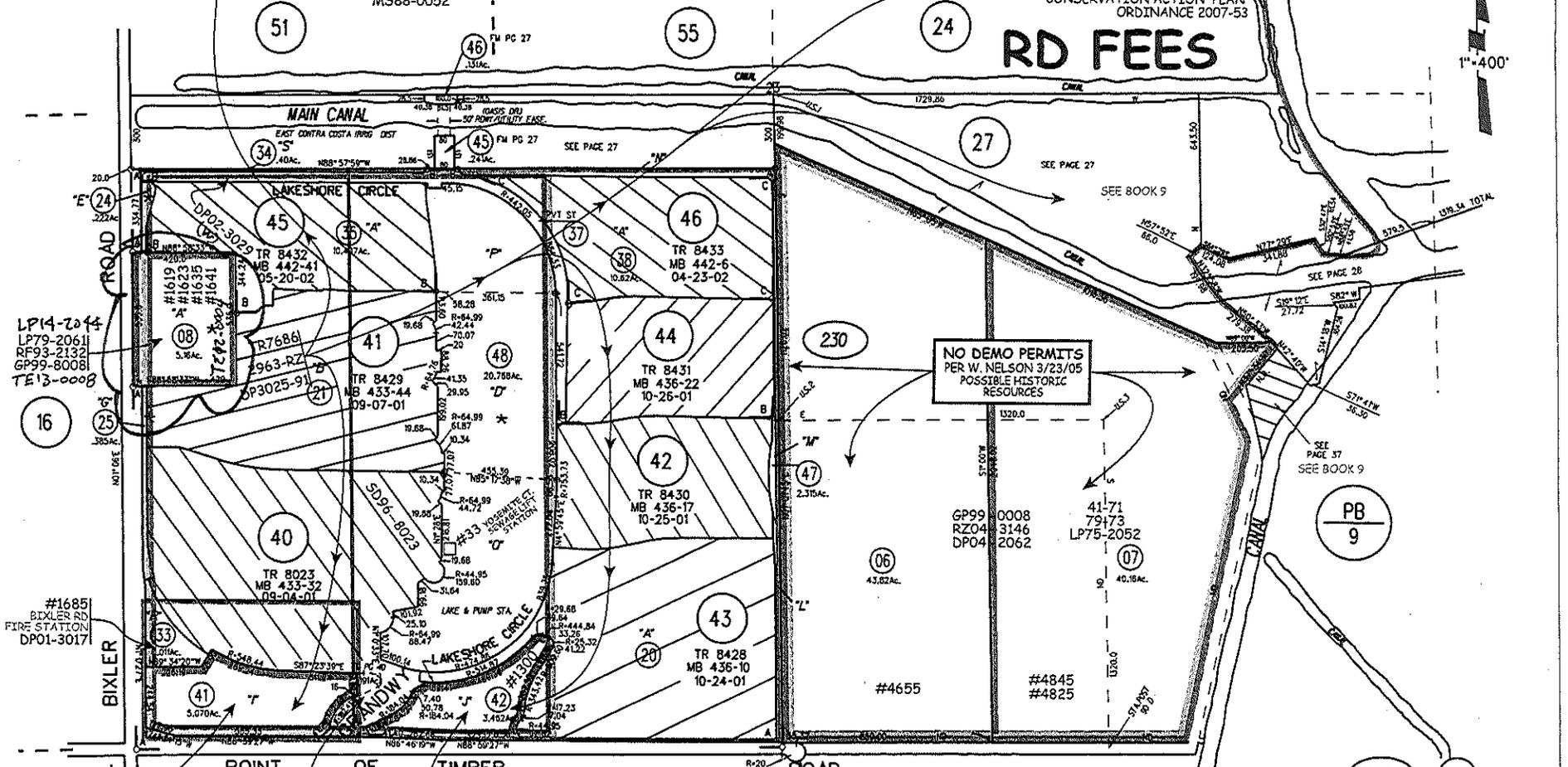
- A- 2002- POR TR 8023 MB 433-32 (LAKESHORE 1)
MS79-0115/MS87-0068/MS88-0052/MS90-0096
- B- 2002- POR TR 8430 MB 436-17 (LAKESHORE 4)
MS79-0115/MS96-0090
- C- 2002- POR TR 8431 MB 436-22 (LAKESHORE 5)
MS88-0052

- 1- 97PM50 10-13-81
- 2- 135PM37 9-15-88
- 3- 149PM18 11-01-90

* PARCEL SUBJECT TO CCC HABITAT CONSERVATION PLAN/NATURAL COMMUNITY CONSERVATION ACTION PLAN ORDINANCE 2007-53

RD FEES

1"=400'



LP14-2044
LP79-2061
RF93-2132
GP99-8008
TE13-0008

#16851
BIXLER RD
FIRE STATION
DP01-30171

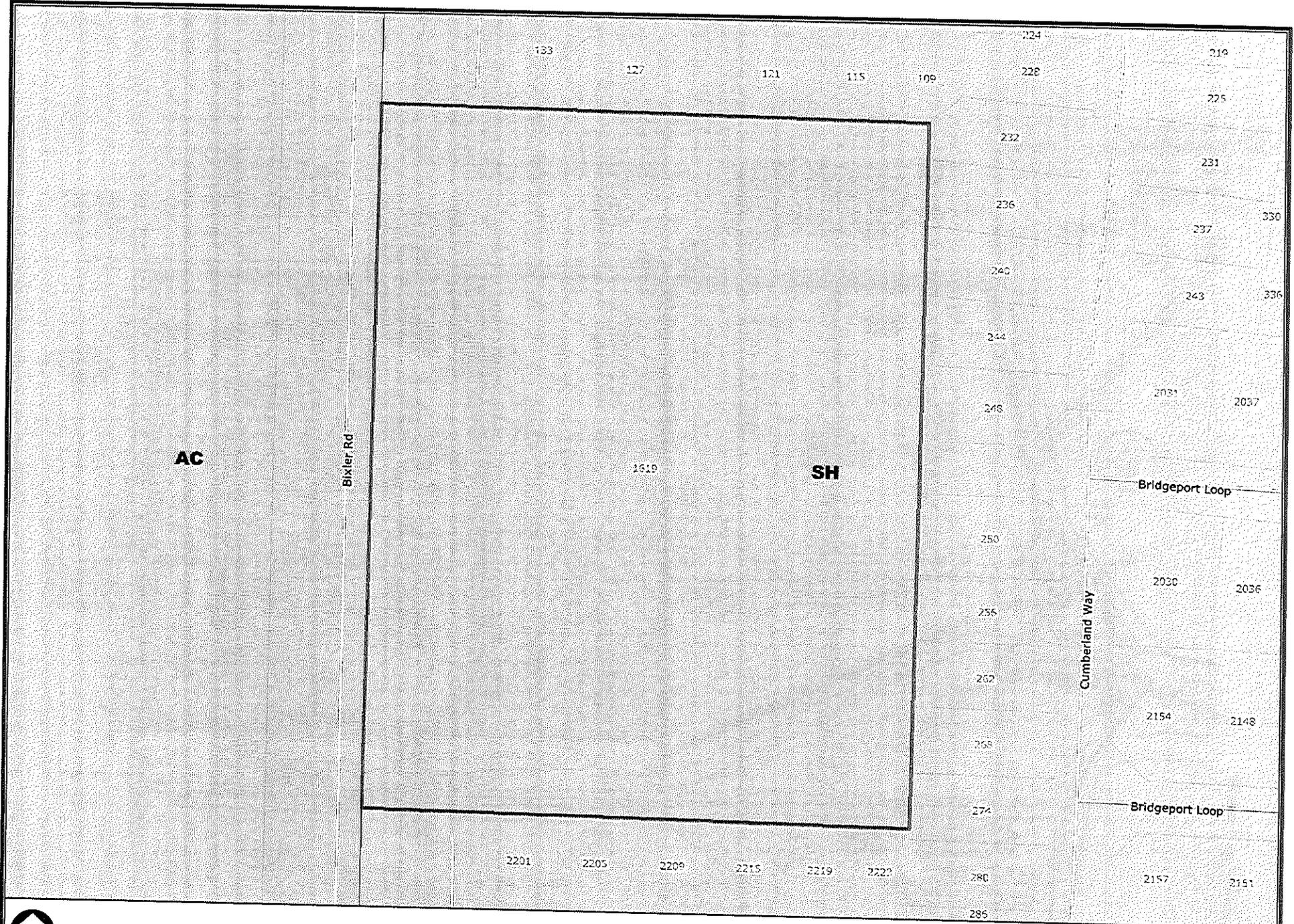
DP91-3025
DP00-3045
DP02-3019
DP02-3001
DP04-3032

NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION DELINEATED HEREON. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.

DP00-3045: FDP for rec. area (withdrawn)
DP01-3017: Relocate Fire Station (App)

DP02-3001: Switch multi-family and rec. area sites (App)
DP02-3019: FDP for multi family site (withdrawn)
DP02-3028: FDP for rec area (App)
DP02-3029: Remove Bridge (withdrawn)
DP03-3027: Comcast Power Boxes (App)
DP04-3032: FDP for multi-family site (App)

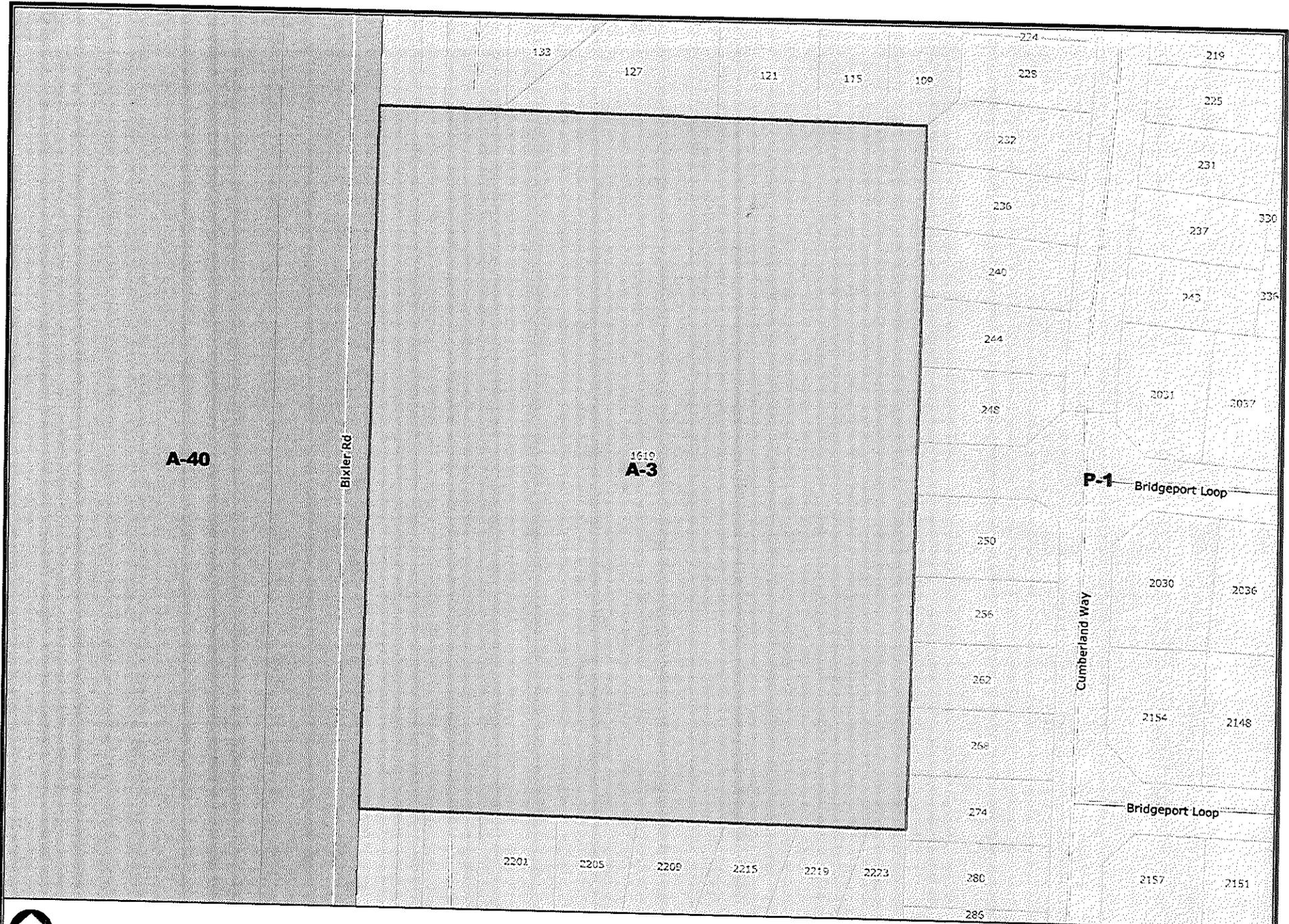
ZM: M-28
N-28
FM 115/21 BYRON 2
ASSESSOR'S MAP
BOOK 11 PAGE 23



General Plan: Single Family High Density

Scale 1:1,108
 Contra Costa Internet GIS Map
 Printed: Jul 15, 2014 12:16:28 PM

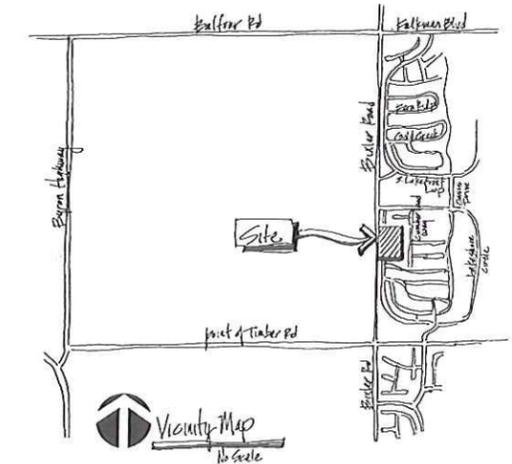
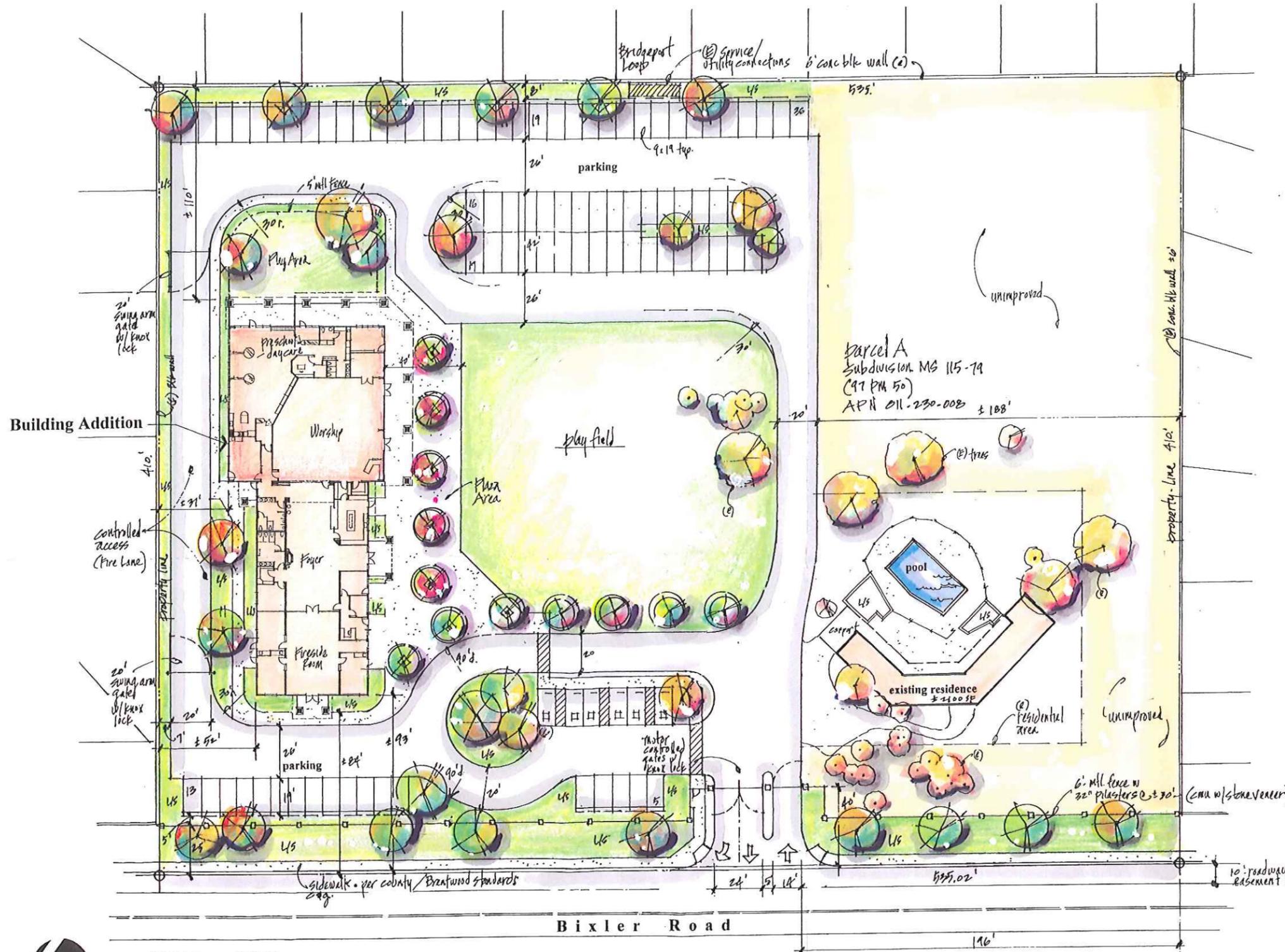




Zoning: A-3

Scale 1:1,108
 Contra Costa Internet GIS Map
 Printed: Jul 15, 2014 12:14:33 PM





Parking

Occupant Load - Approx 430
 Parking req'd - 5 occupants/car
 $430 \div 5 = 86$ cars
 93 car spaces provided
 (6 HC)

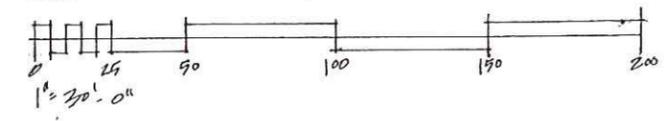
Lot Utilization

Site Area = ± 219,349 sq (5.04 Ac.)

Landscaping	23,221
Preschool Play Area	3,510
Play Field	25,416
Residential Area	16,100
Unimproved	40,440
Building Area (a) structure, addition, (b) residence	15350
Parking/paved area	88,634



Site Plan



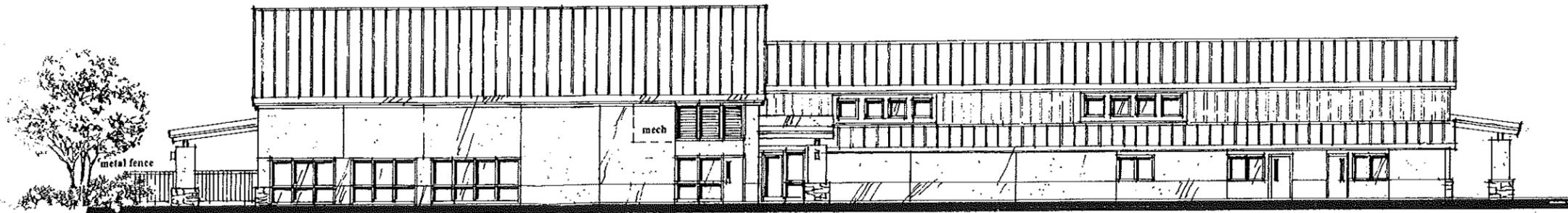
Mariner's Discovery Church
 1619 Bixler Road • Brentwood, Ca

CP14-2094

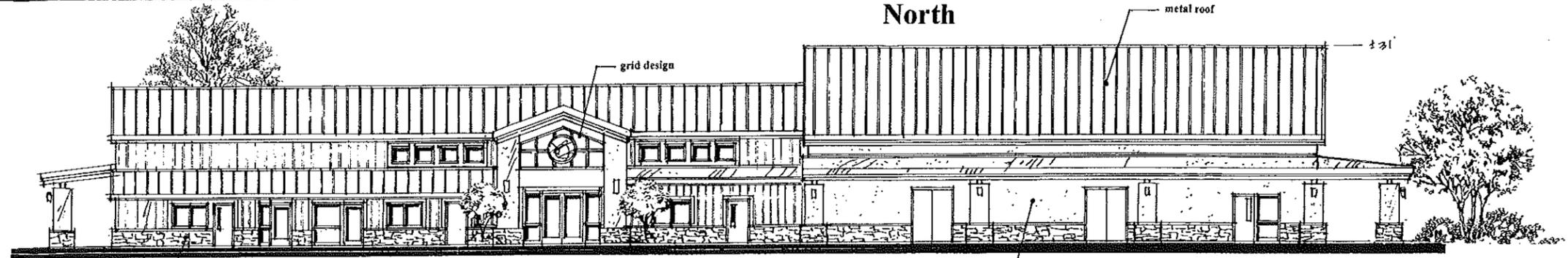
RECEIVED
 CONTRA COSTA COUNTY

JUL 14 2014

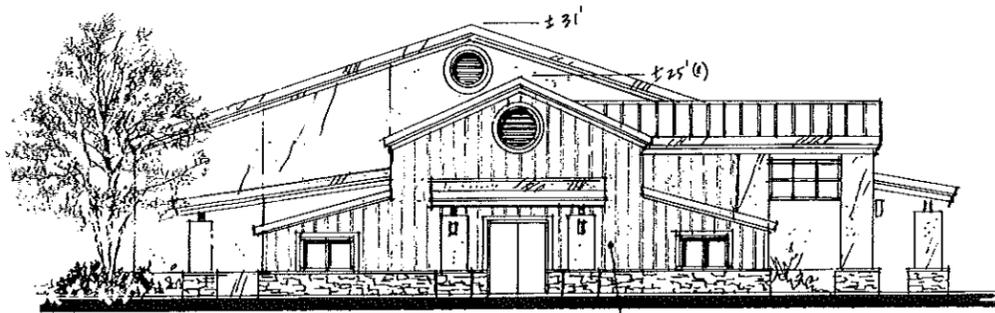
Dept of Conservation & Development



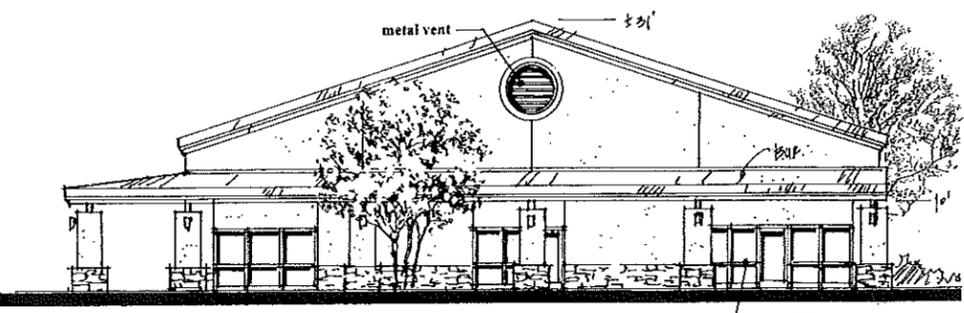
North



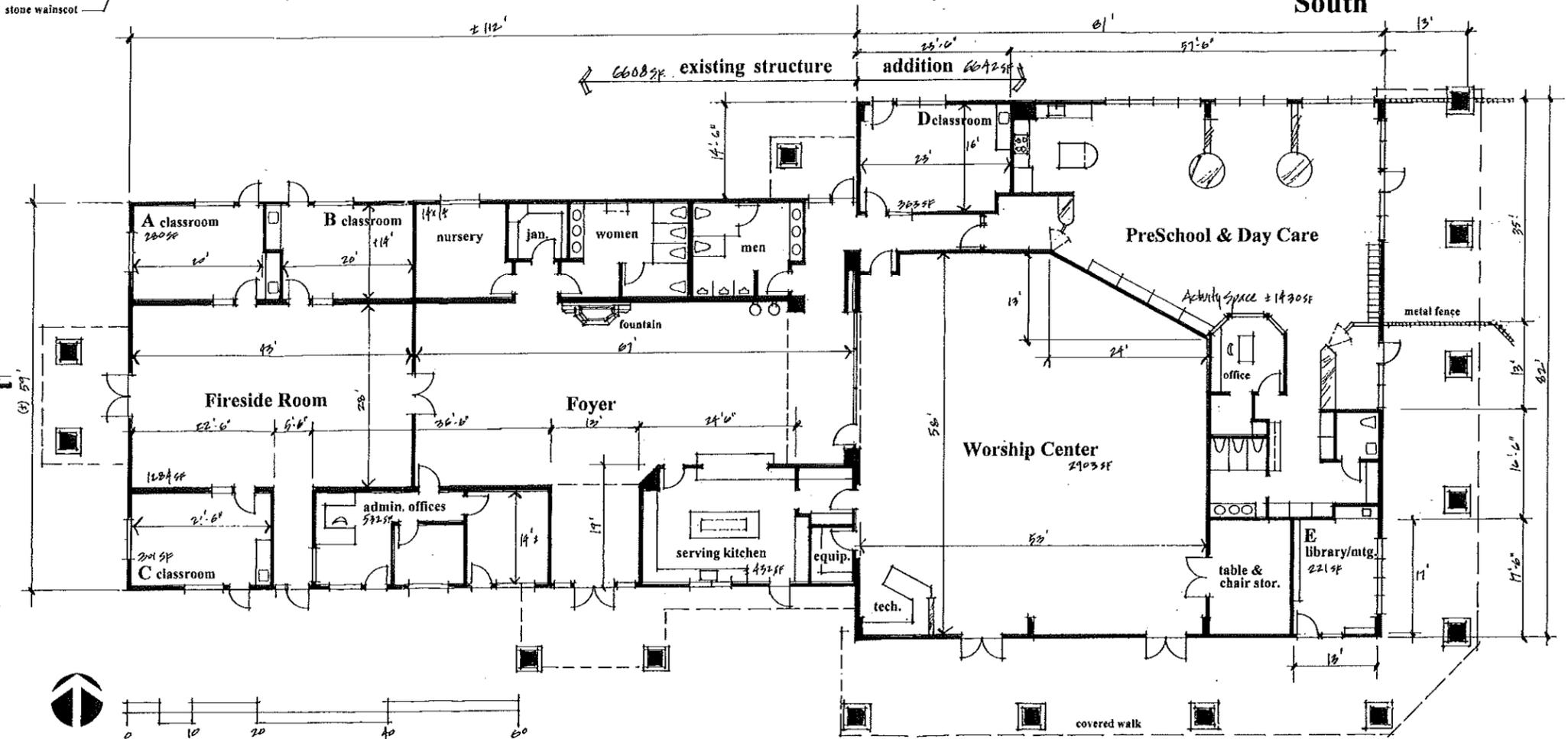
South



West



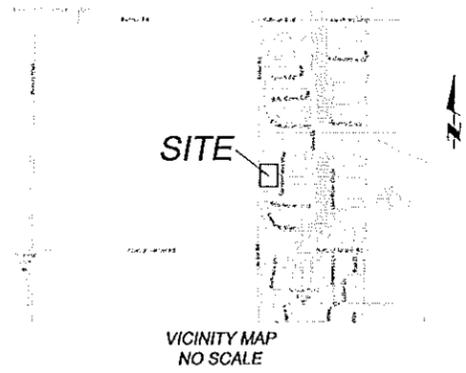
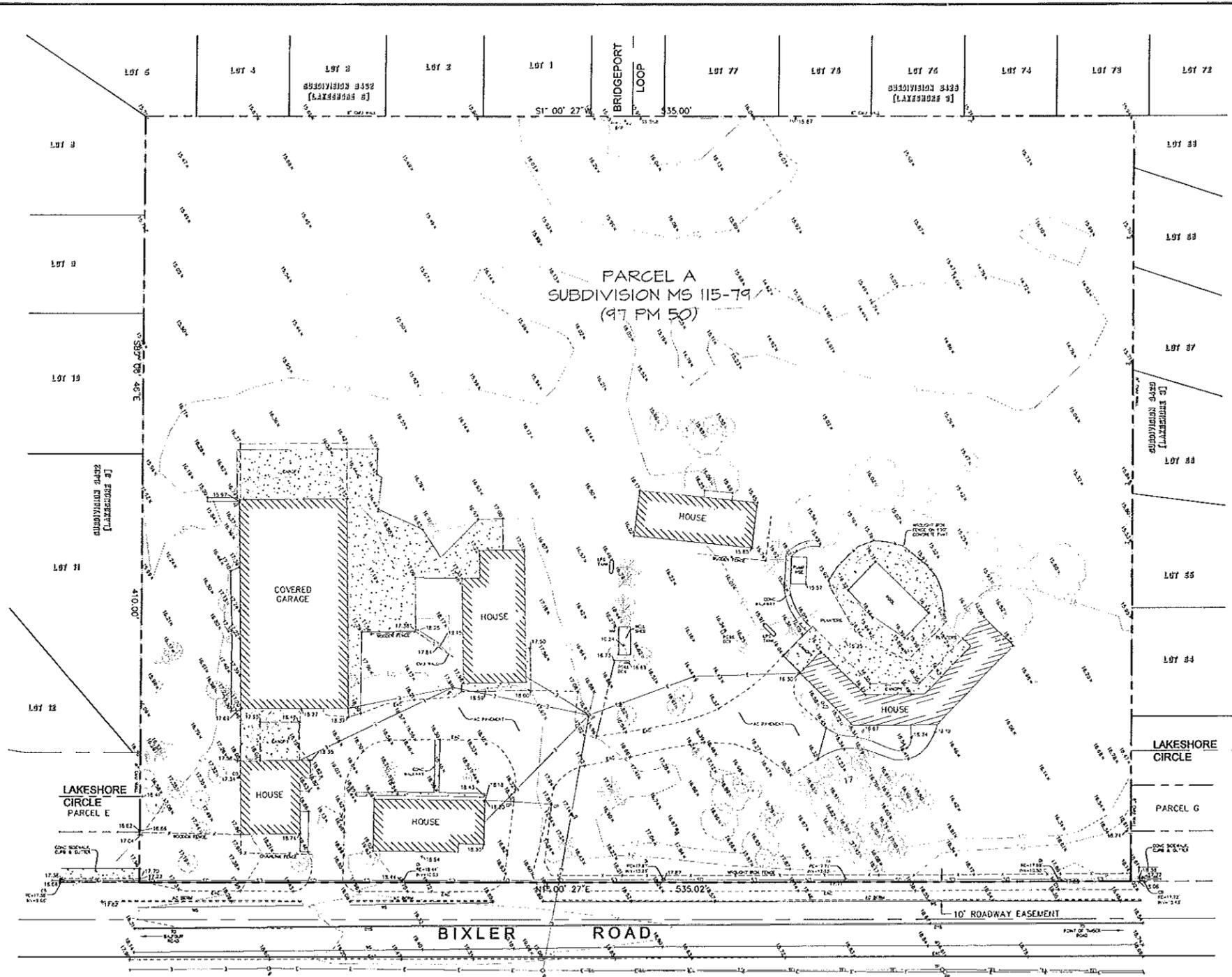
East



Floor Plan

Mariner's Discovery Church

1619 Bixler Road • Brentwood, Ca



NOTES
 PROPERTY LINES AND EASEMENTS SHOWN HEREON ARE A GRAPHIC DEPICTION OF VARIOUS INFORMATION COLLECTED FROM RECORD DOCUMENTS, RECORD MAPS AND MONUMENTS FOUND DURING THE FIELD SURVEY. NO PROPERTY MONUMENTS WERE SET AND NO TITLE RESEARCH WAS PERFORMED BY SDG ARCHITECTURE + ENGINEERING. ALL SKETCHES, DRAWINGS, TRACKINGS, CALCULATIONS, FIELD NOTES, COMPUTER FILES AND OTHER ORIGINAL DOCUMENTS ARE, AND SHALL REMAIN, THE PROPERTY OF THE CONSULTANT, EXCEPT WHERE BY LAW OR PRECEDENT THESE DOCUMENTS BECOME PUBLIC PROPERTY. SO LONG AS THE CLIENT IS NOT IN DEFAULT HEREIN, THE CONSULTANT SHALL MAKE ACCESSIBLE AND AVAILABLE TO THE CLIENT INFORMATION AND DATA PERTINENT TO THE CLIENT'S ACTIVITIES ON THE PROJECT. ALLOWING FOR REASONABLE FEES FOR COPYING COSTS, THE CONSULTANT SHALL MAKE AVAILABLE TO THE CLIENT ORIGINALS OF ANY OF THE FOREGOING. HOWEVER, IN NO EVENT SHALL THE CLIENT BE ENTITLED TO THE COMPUTER PROGRAMS, FORMULAS, SPREADSHEETS, CAD FILE OR CAD DRAWINGS EMPLOYED BY THE CONSULTANT IN THE PREPARATION OF WORK; SUCH ITEMS BEING PROPRIETARY AND CONFIDENTIAL TO THE CONSULTANT.

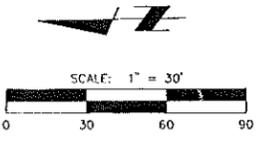
LEGEND

PROPERTY LINE	---
CENTER LINE/MONUMENT LINE	---
EASEMENT LINE	---
FENCE LINE	---
EXISTING STORM DRAIN LINE	SD
EXISTING WATER LINE	W
EXISTING SANITARY SEWER LINE	SS
TREE AND SIZE (AS NOTED)	
EAC	EDGE ASPHALT PAVEMENT
JP/PP/IP	JOINT/POWER/TELEPHONE POLE
CB	CATCH BASIN
DI/AD	DRAIN INLET/AREA DRAIN
WS/DYS	WHITE STRIPE/DOUBLE YELLOW SOLID
CO	CLEANOUT
SP	WATER SPICKET

PROPERTY INFORMATION
 OWNER/APPLICANT: MARINERS CHURCH
 SURVEYOR: SDG ARCHITECTURE + ENGINEERING
 RONALD R. ARCHER, JR., PLS 8427
 3361 WALNUT BLVD, SUITE 120
 BRENTWOOD, CA 94513
 (925) 634-7000
 SITE ADDRESS: 1619 BIXLER ROAD, BRENTWOOD
 CA, 94513
 APN: 011-230-008
 SITE AREA: 219,349 +/- SQ. FT.
 5.04 +/- ACRES
 EXISTING USE: RESIDENTIAL / COMMERCIAL

BASIS OF BEARINGS
 THE LINE BETWEEN 2 EXISTING STANDTARD WELL MONUMENTS ON LAKESHORE CIRCLE TAKEN AS N88°57'59" W AS SHOWN ON SHEET 3 OF 4 SHEETS ON THAT CERTAIN MAP ENTITLED "SUBDIVISION 8432, LAKESHORE 6", FILED IN BOOK 442 OF MAPS AT PAGES 41, CONTRA COSTA COUNTY RECORDS.

BENCHMARK
 NAVD 88 DATUM TAKEN FROM GPS OBSERVATIONS. ESTABLISHED TEMPORARY BENCHMARK ON THE TOP OF CURB AT THE END OF EXISTING IMPROVEMENTS ALONG BIXLER ROAD ADJACENT TO THE NORTHERLY LINE OF THE PROJECT SITE. ELEVATION TAKEN AS 17.70



SURVEYOR'S STATEMENT
 THIS SURVEY WAS PERFORMED BY ME OR UNDER MY DIRECTION ON AUGUST 7, 2013 IN CONFORMANCE WITH THE STATE OF CALIFORNIA LAND SURVEYOR'S ACT.

RON ARCHER JR
 PLS 8427
 EXP. DEC 31, 2014

DATE	08/07/2013
REVISION	
BY	

BOUNDARY AND TOPOGRAPHIC SURVEY
 MARINERS CHURCH
 1619 BIXLER ROAD
 BRENTWOOD CONTRA COSTA COUNTY CALIFORNIA

SDG ARCHITECTURE + ENGINEERING
 Architects | Planners | Engineers | Surveyors
 3361 WALNUT BLVD, STE 120 BRENTWOOD, CA 94513
 office: (925) 634-7000 fax: (925) 634-8020
 check out our website at www.sdgaesign.com
 or send us an email to info@sdgaesign.com

PROJECT# 920.019
 DATE: 08/07/2013
 SCALE: 1" = 30'
 DRAWN BY: AD
 SHEET: 1
 OF 1 SHEETS



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

August 6, 2014

Prepared By: Carol McCool, Administrative Assistant, Board Clerk
Submitted By: Rick Howard, General Manager

RH

Agenda Title

Agency Comment Request – Development Plan Application – DP14-3030 – Marina Circle

Recommended Action

As Necessary

Executive Summary

The Contra Costa County Department of Conservation and Development has requested Board input into a proposed Development Plan Application regarding the change of a flat roof to a pitched roof over the garage of a single-family residence located at 1242 Marina Circle.

The Contra Costa County Department of Conservation and Development is seeking Board input into this proposed application. The deadline for comments is August 15, 2014.

Fiscal Impact:

Amount Requested \$N/A

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

Previous Relevant Board Actions for This Item

Attachments

Agency Comment Request – DP14-3030



CONTRA COSTA COUNTY
Department of Conservation & Development
Community Development Division

DEVELOPMENT PLAN APPLICATION

TO BE COMPLETED BY OWNER OR APPLICANT

PROPERTY OWNER(S) Name <u>Rebecca Bazar</u>	APPLICANT Name
Address <u>1242 Marina Circle</u>	Address
City, State/Zip <u>Discovery Bay Ca 94505</u>	City, State/Zip
Phone <u>209-834-7708</u> email <u>becbazar@6mail.com</u>	Phone email
By signing below, owner agrees to pay all costs, including any accrued interest, if the applicant does not pay costs. <input type="checkbox"/> Check here if billings are to be sent to applicant rather than owner. Owner's Signature <u>Rebecca Bazar</u>	By signing below, applicant agrees to pay all costs for processing this application plus any accrued interest if the costs are not paid within 30 days of invoicing. Applicant's Signature <u>Rebecca Bazar</u>
CONTACT PERSON (optional) Name	PROJECT DATA Total Parcel Size:
Address	Proposed Number of Units:
City, State/Zip	Proposed Square Footage:
Phone email	Estimated Project Value:
Project description (attach supplemental statement if necessary): <u>Flat to Pitched Roof</u>	

↓ **FOR OFFICE USE ONLY** ↓

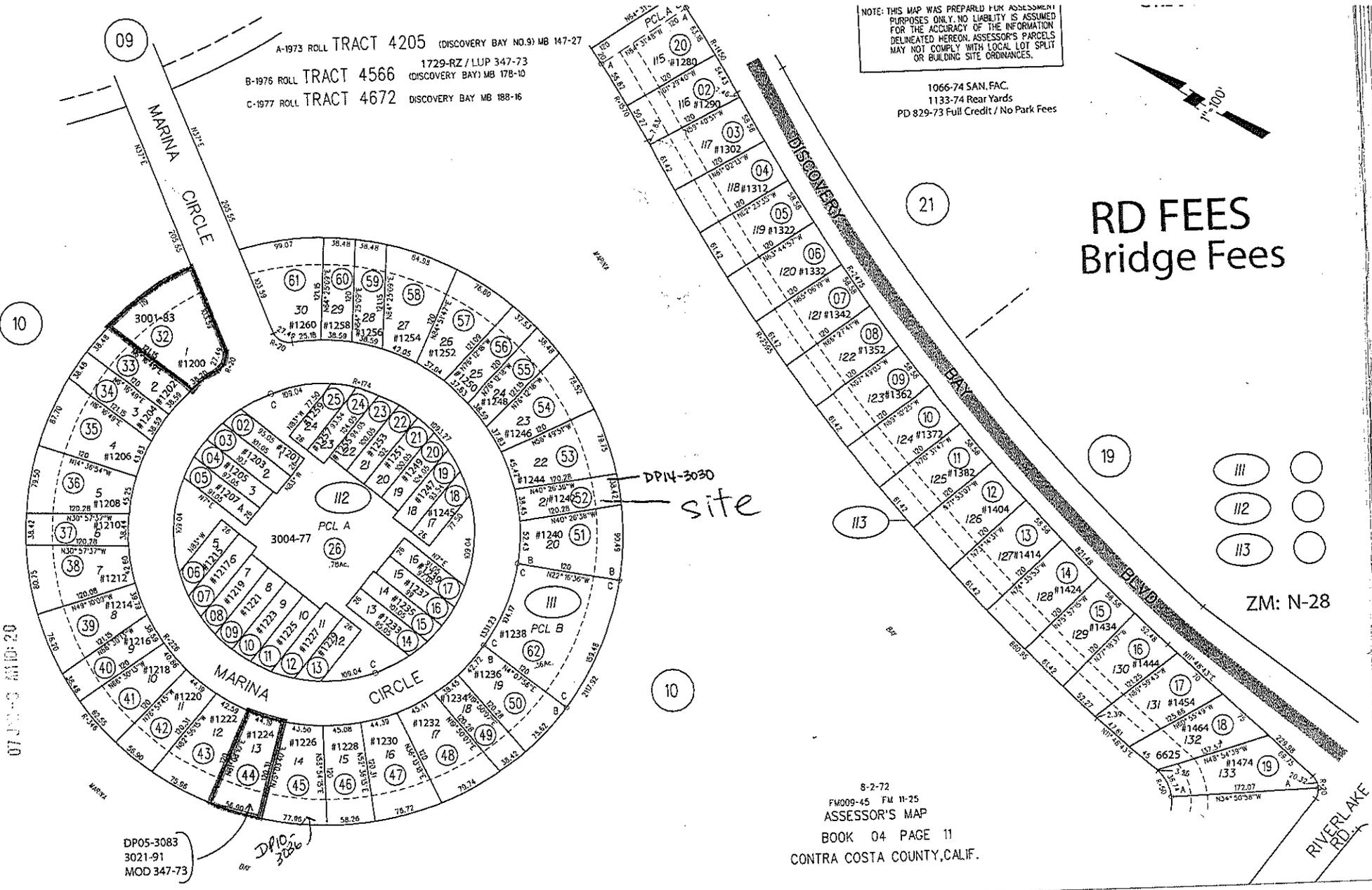
Project description: The applicant is requesting approval of a development plan permit to change a flat roof to a pitched roof over the garage of a single-family residence in an M12 district. This project includes a variance for a 0-foot side setback (where a minimum of 20' is required) for the roof pitch modification.

Property description: Lot 21 of Tract 4566

Ordinance Ref.:	TYPE OF FEE	FEE	CODE	Assessor's #:
<u>84-29.402</u>				<u>004-111-052</u>
Area: <u>Discovery Bay</u> <u>East Contra Costa</u> Fire District: <u>Fire Protection</u>	*Base Fee/Deposit	<u>\$ 1000.00</u>	S-	Site Address: <u>1242 Marina Cir.</u>
Sphere of Influence: <u>—</u>	Late Filing Penalty (+50% of above if applicable)		S-066	Zoning District: <u>M12</u>
Flood Zone: <u>B</u>	#Units <u>—</u> x \$195.00		S-014	Census Tract: <u>304000</u>
Panel Number:	_____ Sq. Ft. x \$0.20			Atlas Page:
x-ref Files:	Notification Fee	<u>15.00 / 30.00</u>	S-052	General Plan: <u>Sm</u>
	Fish & Game Posting (if not CEQA exempt)	<u>75.00</u>	S-048	Substandard Lot: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	Environmental Health Dept.	<u>57.00</u>	5884	Supervisorial District: <u>3</u>
	Other:			Received by: <u>Christine</u>
Concurrent Files:	TOTAL	<u>\$ 1087.00</u>		Date Filed: <u>July 23, 2014</u>
	Receipt #	<u>CD14-6864</u>		File # <u>DP14-3030</u>
*Additional fees based on time and materials will be charged if staff costs exceed base fee.				

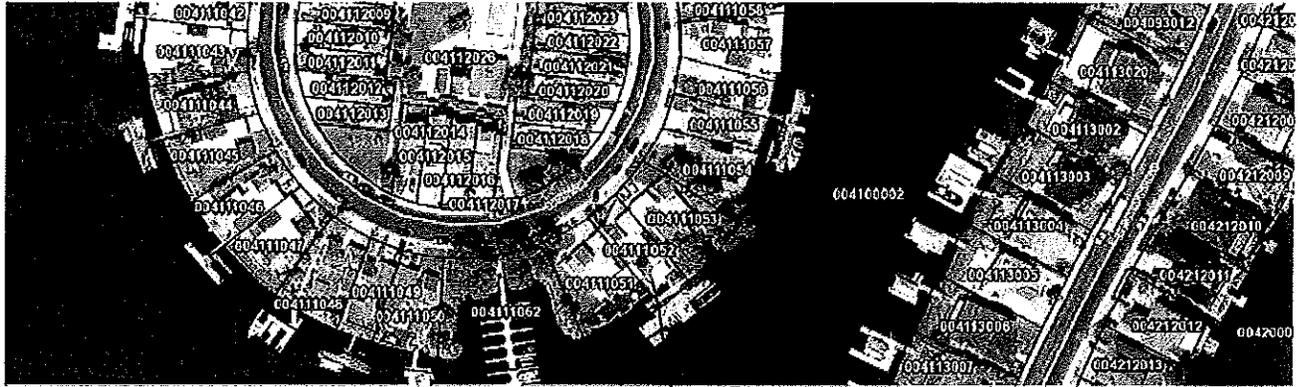
INSTRUCTIONS ON REVERSE

Agenda Item G-2



8-2-72
 FM009-45 FM 11-25
 ASSESSOR'S MAP
 BOOK 04 PAGE 11
 CONTRA COSTA COUNTY, CALIF.

Aerial Photo

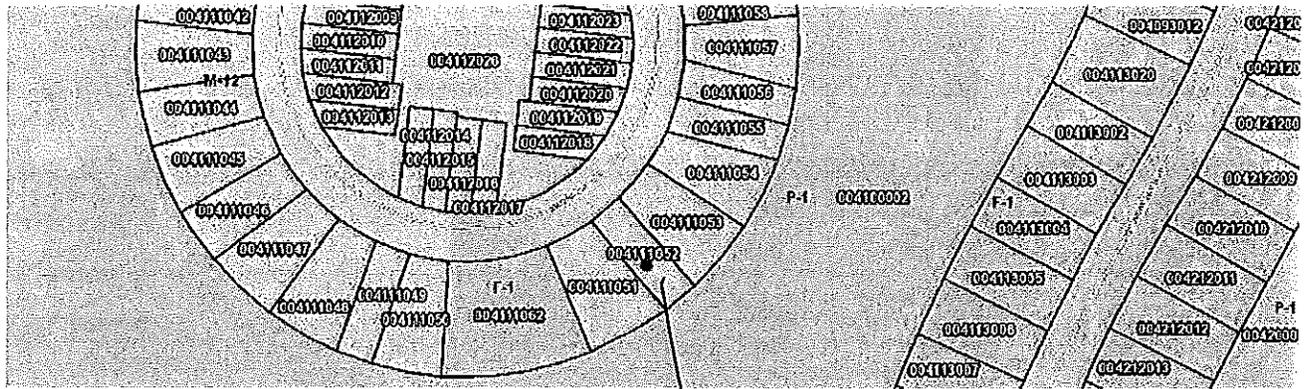


50 ft

© 2004-2012, Accela Inc. All Rights Reserved

site

Zoning: M-12



50 ft

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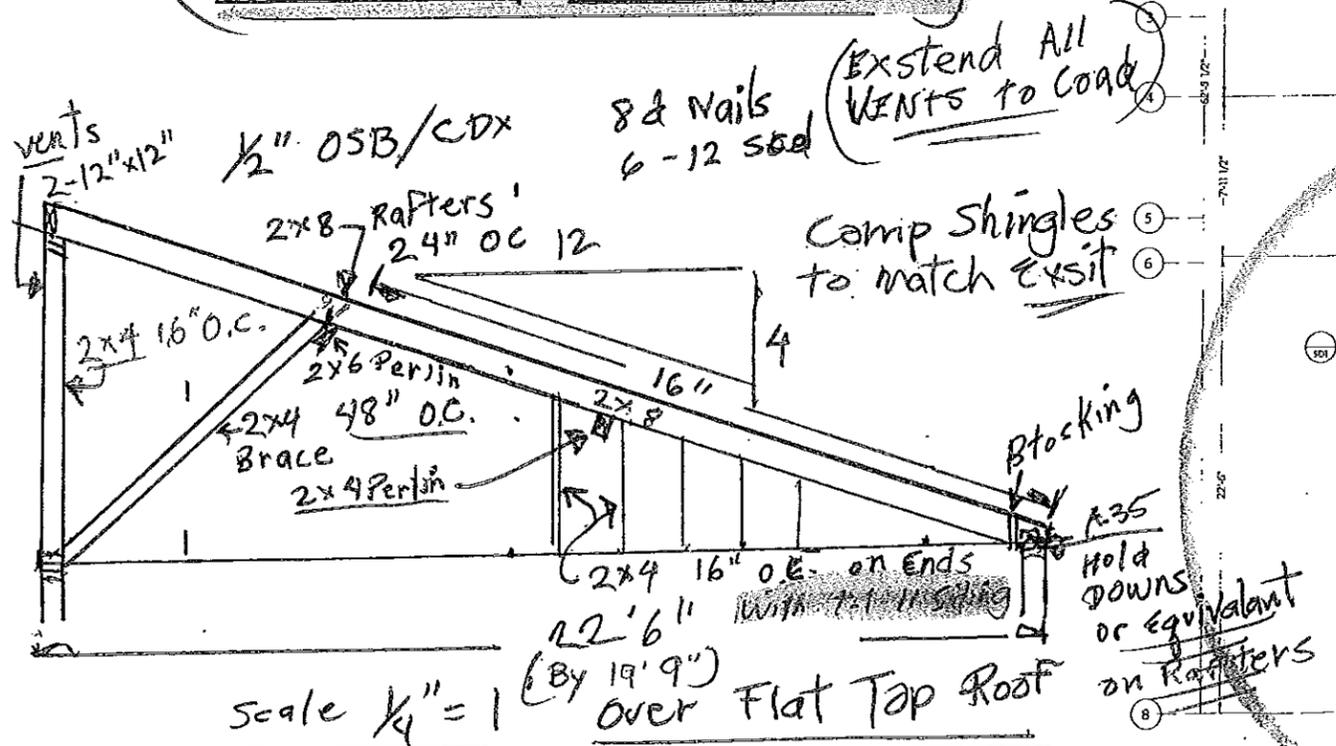
site

Tom + Becky Bazan
 1242 Marina Circle
 Discovery Bay Ca 94505

TOWN OF DISCOVERY BAY	
PLAN REVIEW	
<input type="checkbox"/> PERMIT ISSUED	<input checked="" type="checkbox"/> PERMIT NOT REQUIRED
NO _____	DATE 6-26-02
BY U. Frehlich	
TITLE G/M	

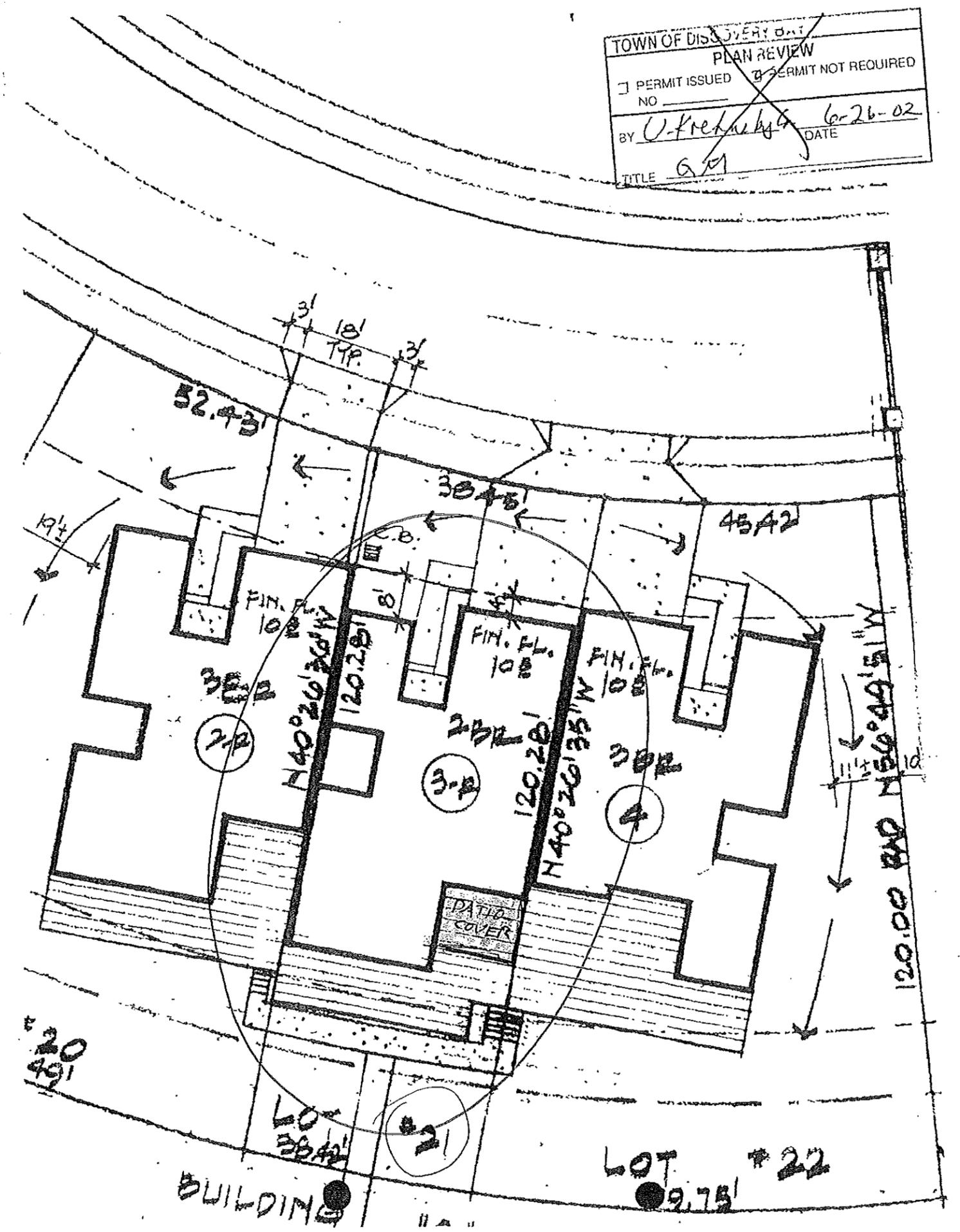
Reclamation District 800
 NEGATIVE IMPACT

(ALL work subject to inspection)



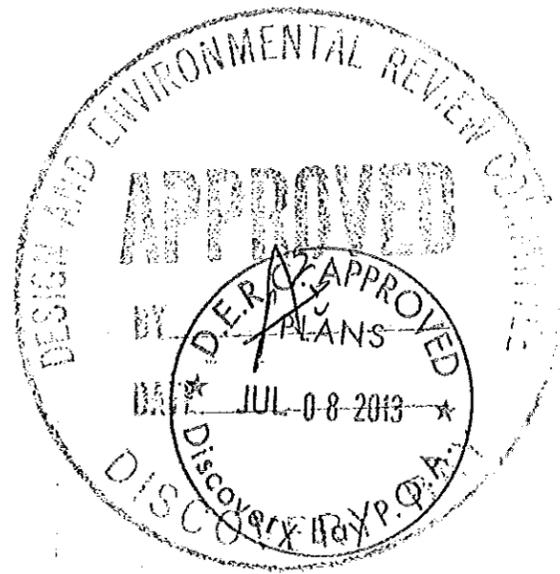
Scale 1/4" = 1' (By 19'9")
 Over Flat Top Roof

Framing Detail

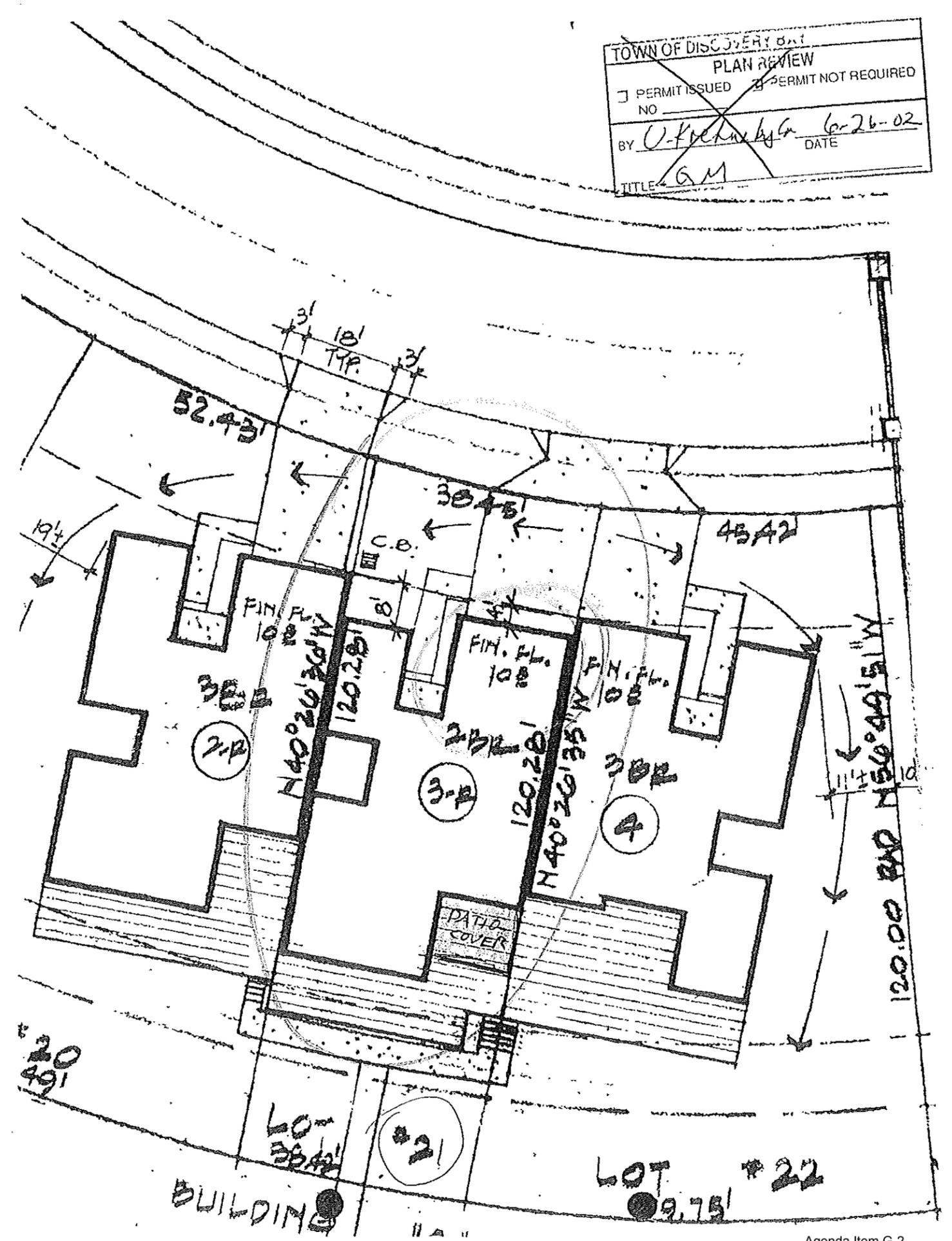


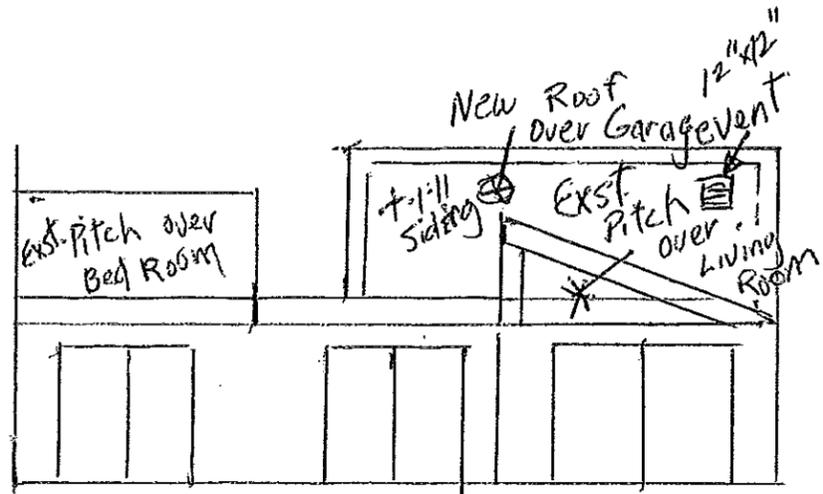
CONTRA COSTA
 2014 JUL 23 AM 11:48
 OPERATIONS & PERMITS DIVISION
 DPI4-3030

TOWN OF DISCOVERY DISTRICT	
PLAN REVIEW	
<input type="checkbox"/> PERMIT ISSUED	<input checked="" type="checkbox"/> PERMIT NOT REQUIRED
NO. _____	DATE
BY <u>O. Kretschy</u>	<u>6-26-02</u>
TITLE <u>GM</u>	

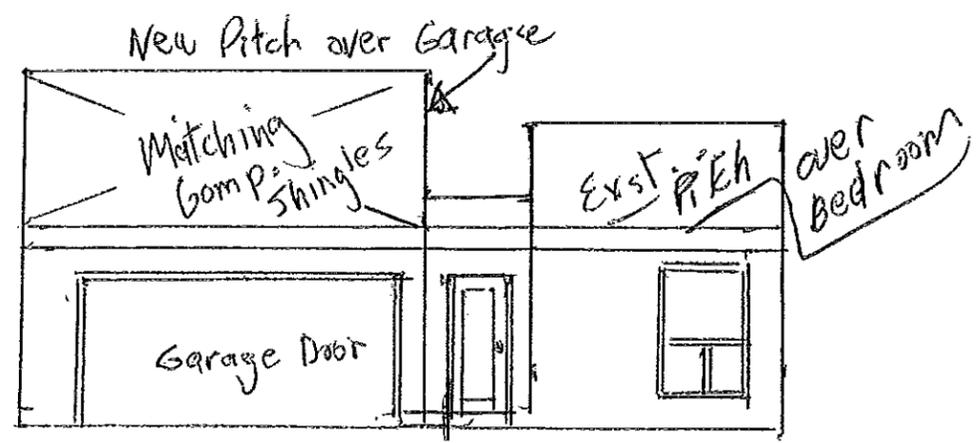


Rooftop Only
 Reclamation District 800
 NEGATIVE IMPACT
CR

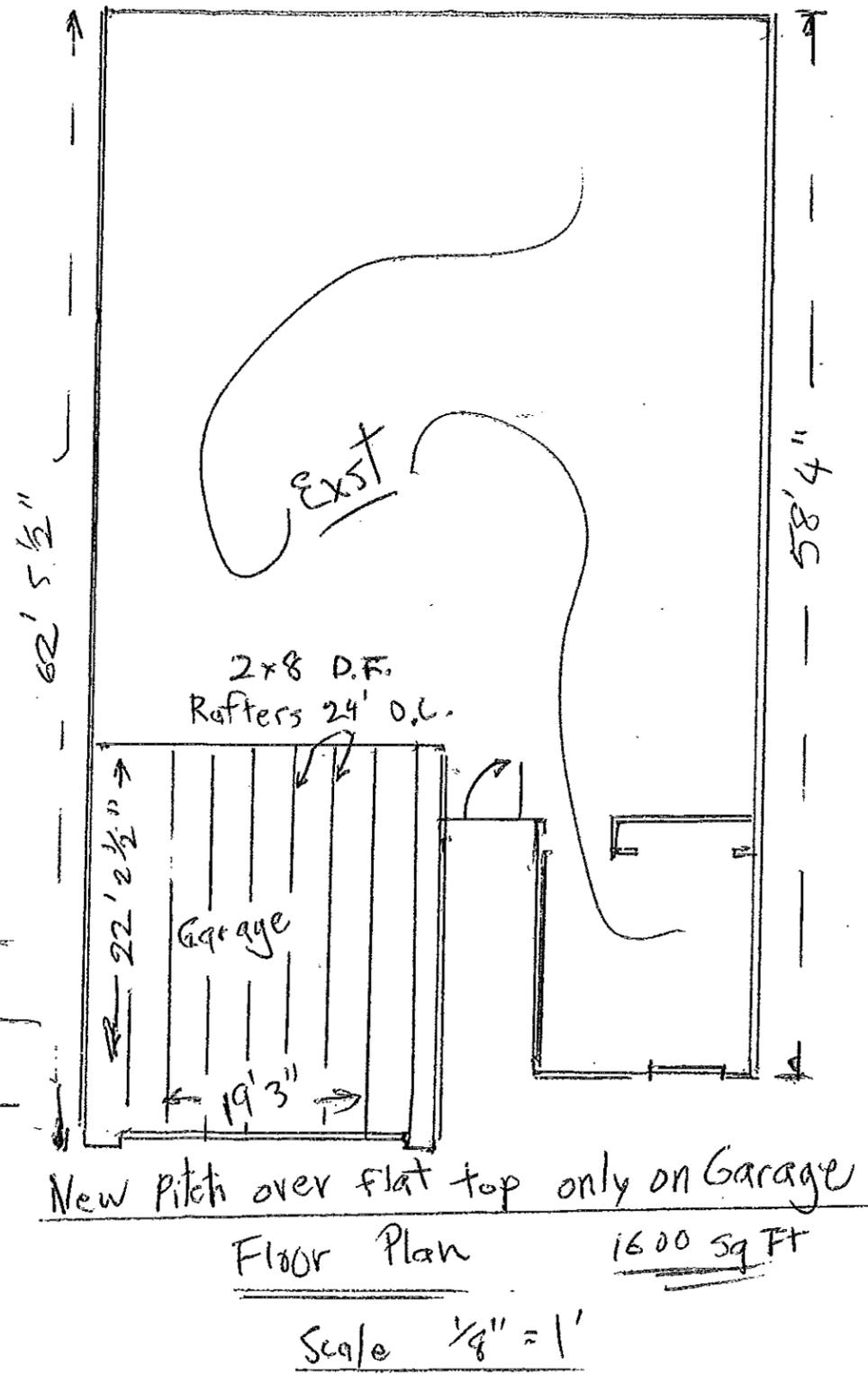
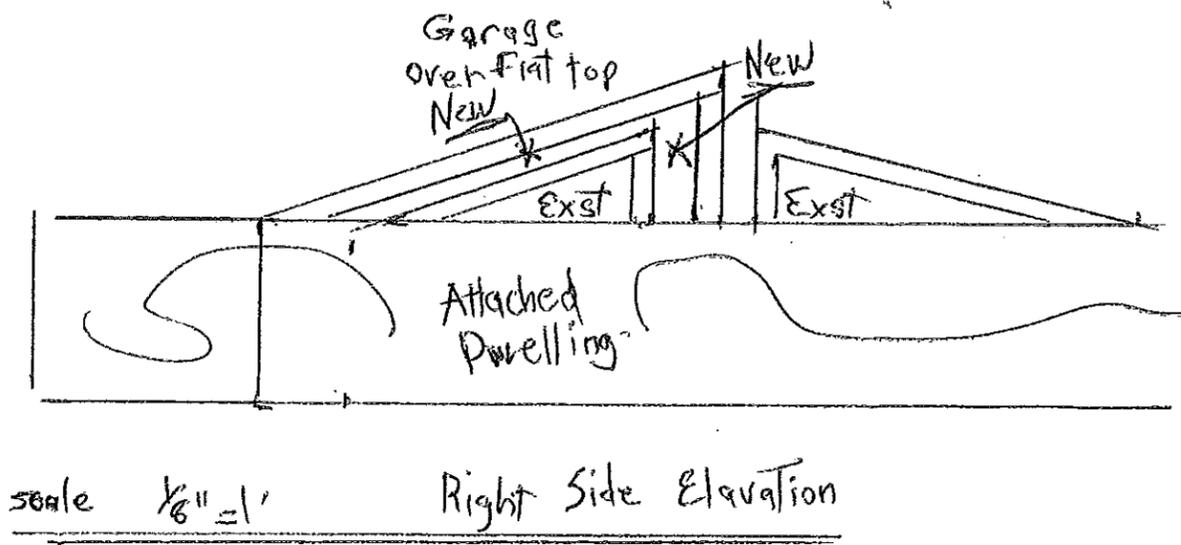
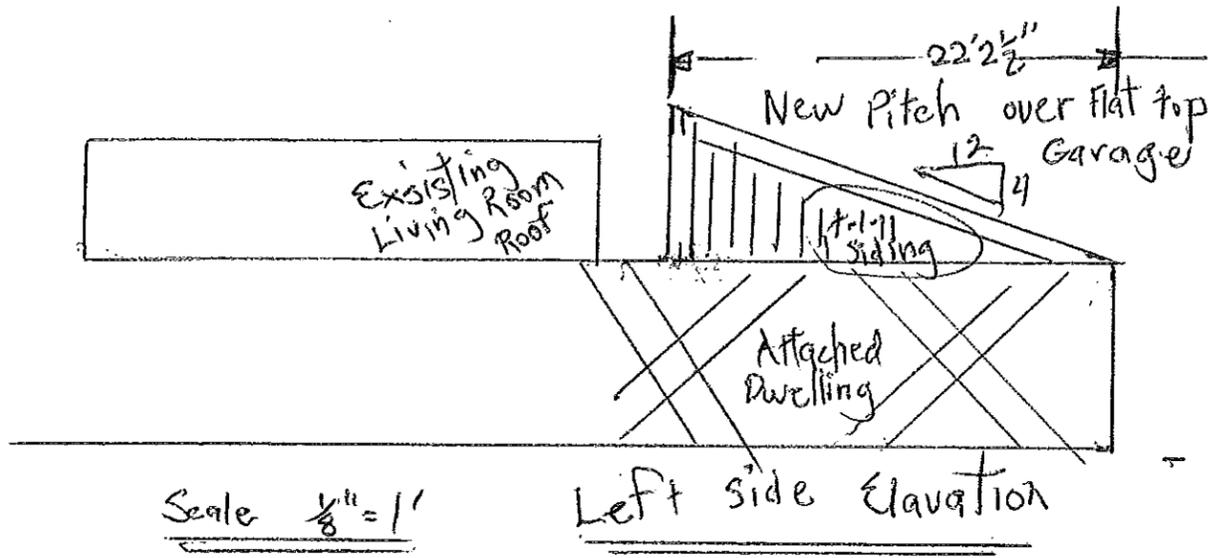


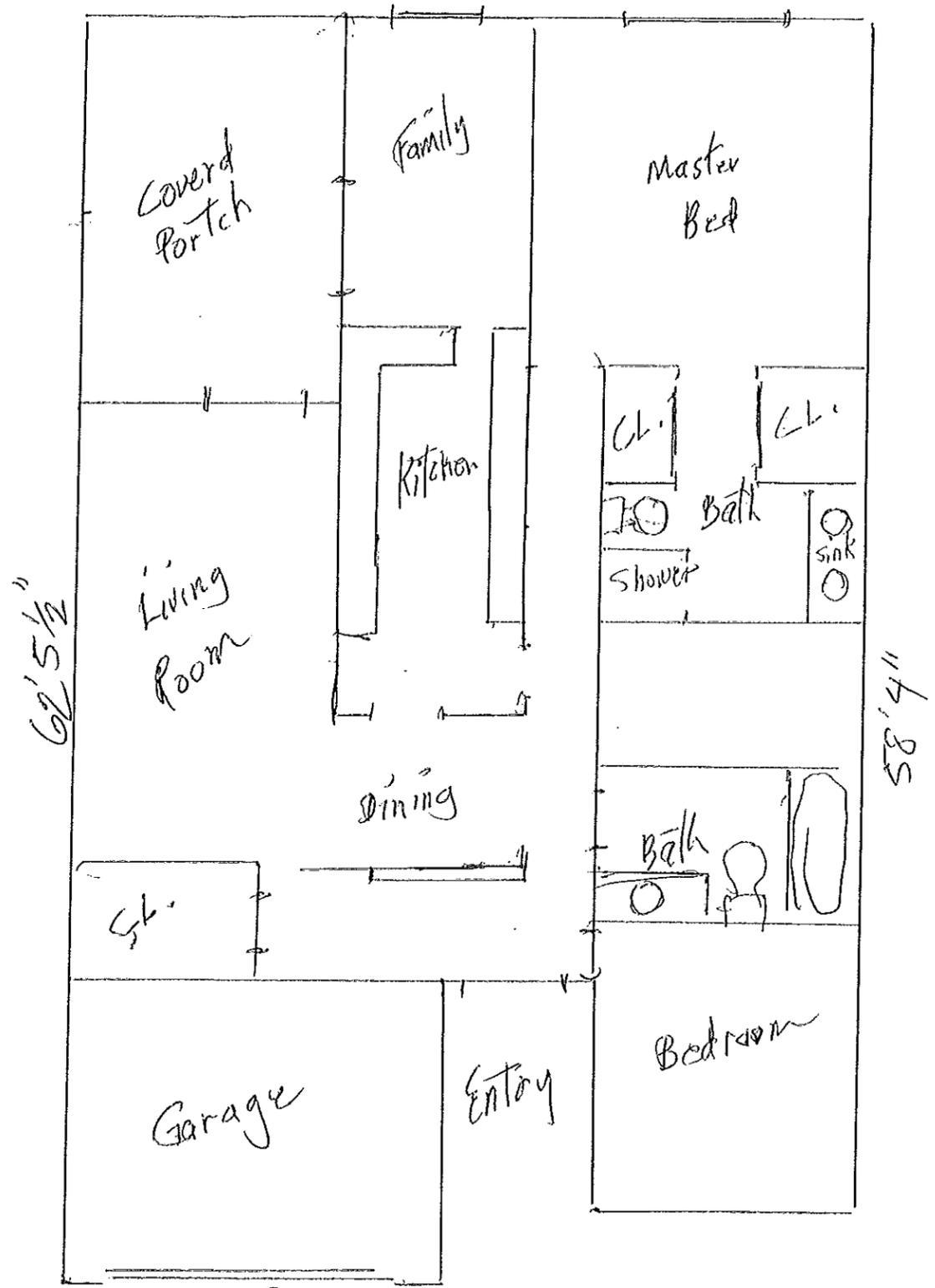


1/8" = 1'
Scale Back Elevation



FRONT Elevation
Scale 1/8" = 1'





Floor Plan

1600 sq ft

No Scale



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item H



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item I



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item J



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item K-1



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



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No Back Up
Documentation
For Agenda Item K-2



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



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Documentation
For Agenda Item L



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item M

STATE ROUTE 4 BYPASS AUTHORITY
Antioch - Brentwood - Oakley and Contra Costa County

JOINT EXERCISE OF POWERS AGENCY

June 12, 2014

The regular Board meeting of the STATE ROUTE 4 BYPASS AUTHORITY was called to order in the Tri Delta Transit Meeting Room, 801 Wilbur Avenue, Antioch, California, by Chair Wade Harper at 7:01 P.M.

ROLL CALL

PRESENT: Kevin Romick (Oakley), Robert (Bob) Taylor (Brentwood), and Chair Wade Harper (Antioch)

ABSENT: Mary N. Piepho (Contra Costa County)

STAFF: Dale Dennis, Program Manager

PUBLIC COMMENT

There were no comments from the public.

CONSENT ITEMS

On motion by Director Romick, seconded by Director Taylor, the Authority adopted the Consent Items, as follows, by the following vote:

AYES: Romick, Taylor, Harper

NOES: None

ABSTAIN: None

ABSENT: Piepho

- A. APPROVED minutes of the March 13, 2014 meeting (*April and May meetings cancelled*).
- B. APPROVED A \$14,000 amendment to the Consulting Services Agreement with Dean Chapman and Associates, for a revised payment limit of \$62,500 for right-of-way appraisal services for SR4 Balfour Road Interchange project, and AUTHORIZED the Secretary or designee to sign the amendment on behalf of the Authority.

- C. APPROVED amendments to Consulting Services Agreements with the following consultants (no payment limit increases) to extend the term of the existing agreements through the dates listed below, and AUTHORIZED the Secretary or designee to sign the amendments on behalf of the Authority:
1. Geocon Consultants, Inc. – On call environmental site assessment services for the former SR4 Bypass (June 30, 2015)
 2. Wood Biological Consulting, Inc. – On call environmental services in Segment 3 of the former SR4 Bypass (June 30, 2015)
 3. Mark Thomas and Company – Engineering Design Services for the former SR4 Bypass (June 30, 2015)
- D. APPROVED the Revised End of Year FY 2013/14 Work Plan and Budget.
- E. APPROVED the 2014/15 Work Plan and Budget.

DETERMINATION ITEMS

- A. RECEIVE Status Report on Projects Associated with the Former SR4 Bypass

Program Manager Dale Dennis reported that all projects were moving forward on schedule, there had been a groundbreaking for the connector ramps a couple of weeks ago, and it was good to see more projects starting.

BOARDMEMBER COMMENTS

There were no Boardmember comments.

CORRESPONDENCE

There was no correspondence.

ADJOURNMENT

Chair Harper adjourned the meeting of the State Route 4 Bypass Authority at 7:02 P.M. to the next meeting scheduled for Thursday, July 17, 2014.

Respectfully submitted,

Anita L. Tucci-Smith
Minutes Clerk



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item O



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

No Back Up
Documentation
For Agenda Item P